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**Kimball Library Trustees Meeting**  
**Thursday, March 18, 2021**  
**5:30 pm**

Board members present: Sally Penrod, Robin Goodall, Tamara Morgan, Libbie Pattison, Katja Evans

Kimball Library Staff present: Amy Grasmick (Director)

Meeting called to order at 5:37pm

1. Public comment - no public present
2. Approve the minutes and approve / ratify the AP warrants. Sally moved, Tamara seconded. Unanimously approved.
3. Director's report
  - a. volunteers who have completed vaccination protocols for COVID-19 have been invited back to working in the library
  - b. anticipate that the library will reopen to full service sometime during this year
  - c. Discussed potential need for tech support. Will continue to review.
  - d. Building assessments/needs - Should we work with a consultant on library space/usage as we had discussed pre-COVID? Now may be a good time as needs may be changing. Amy will reach out to consultant Lauren Stara to arrange assessment.
  - e. Courtney and Kate are currently working on youth programming and what that might look like this summer
  - f. Grant updates -
    - i. grant written in partnership with Chandler was denied.
    - ii. Amy submitted a grant regarding a community conversation geared towards youth needs, in discussion with community partners. Award will be announced at the end of March.
4. Treasurer's report - All of the accounts look good. Sally moved to accept the Treasurer's report as submitted. Robin seconded. Unanimously approved.
5. Old business

The public is invited to the meeting and encouraged to attend!  
You can join remotely at <https://zoom.us/j/94843373353>.

- a. Trustee – select relations - Libbie attended recent Selectboard meeting. Tamara will attend the April meeting. Libbie - May; Robin - June; Sally - July
  - b. Awning - Amy approved the graphic design, currently have not ETA for when the awning will be installed
  - c. Staffing - Amy commended staff for taking on new responsibilities during time of staff transition. Amy has received some letters of interest for the adult librarian position.
  - d. White River Time Exchange - platform is live and people are applying
  - e. Little Free Art Gallery - Amy recommends name change, asks trustees to submit ideas
6. New business
- a. Re-organize, elect officers - Sally moved that Katja Evans assume role of Chair, Tamara Morgan as Treasurer, and Libbie Pattison as Secretary, effective April 15, 2021 meeting. Robin seconded. Unanimously approved.
  - b. Trustee bylaws ; Investment Policy - review of bylaws and investment policy
  - c. Bequest - Amy notified the trustees of the bequest from Sherril Bover-Cheney. Tamara directed Amy to deposit the bequest into the Bar Harbor savings account.
7. Call for the next meeting - meeting scheduled for April 15th at 5:30pm
8. Adjourn Sally moved to adjourn. Libbie seconded. Unanimously approved.

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