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**Kimball Library Trustees Meeting**  
**Thursday, July 15, 2021**  
**5:30 pm**

Meeting called to order at 5:38pm

Present at meeting: Trustees Robin Goodall, Tamara Morgan, Sally Penrod, Katja Evans.  
Library Director Amy Grasmick

1. Public comment - no public present
2. Approve the minutes and approve / ratify the AP warrants - Robin moved, Sally seconded. Unanimously approved
3. Director's report -
  - Work samples from Laura Stara presented - motion to hire Laura Stara to complete library space assessment with drawings for \$950, moved by Sally, seconded by Robin. Unanimously approved.
  - Amy presented at Capital Planning committee regarding library priorities
  - Numerous youth programming events are happening
  - Discussion of requirements around VTLIB ARPA grants and library needs
  - Discussion regarding fine amnesty
4. Treasurer's report - Tamara presented on current finances. Ratio is current 65:35 - Tamara will work to adjust it back to 60:40 ratio. Tamara will contact Vanguard in regards to bequests and separate funds. Tamara to submit this month's treasurers report to be approved at August meeting
5. Policy Review
  - a. First Reading (no policy listed for July)
  - b. Second Reading/Accept
    - i. Employment (Policy #12) - no changes to current policy made
6. Old business
  - a. Staffing - library has received numerous applications for adult services position. Amy plans to move forward with interviewing candidates soon.
  - b. Board Retreat - Saturday August 7th 1-4pm - brief discussion around plan of meeting
7. New business
  - a. Tent loan to Chandler for NWF - Robin moved to loan tent to Chandler for NWF. Tamara seconded. Unanimously approved.

b. VTLIB ARPA Grant - Sally moved to have Amy apply for this grant with the priorities as presented. Robin seconded. Unanimously approved.

c. Margaret LaBarge estate - Amy received a notice that the library has been named as a beneficiary for books included in Margaret LaBarge estate. Due to the condition of the collection and space constraints, the library gratefully declines the collection. Plans will be made to honor her commitment and generosity to the library. Robin moved to decline as mentioned above. Sally seconded. Unanimously approved.

8. Call for the next meeting - Trustee retreat 8/7 1pm-4pm at the Library; regularly scheduled August meeting 8/19 5:30pm over Zoom

9. Adjourn - Sally moved to adjourn meeting. Robin seconded. Unanimously approved. Meeting adjourned at 6:25pm

The public is invited to the meeting and encouraged to attend! You can join remotely at <https://zoom.us/j/94843373353>.