

## **Kimball Library Trustee Meeting Minutes for September 22, 2014**

The meeting was called to order at 6:06 PM. Attending: Susan Westbrook, Betty Phillips, Jason Aldous, Paulette Staats, trustees. Amy Grasmick, director.

### **Budget Discussion:**

- \*Amy will look into step salary schedules for library employees around the state.
- \*It was moved, seconded and passed that the staff would receive a \$.75 an hour pay increase.
- \*A library expenditure draft was developed to send to the town by 9/23.
- \*Revenues will be drafted at a later date.

### **Other:**

- \*Revised fundraising letter was reviewed.
- \*Alan Morey will bring stone sample colors for Amy to review.
- \*Pot luck with Friends was discussed – 10/22 possibly.
- \*Nov. 1 is the VLTA conference. Susan will attend.
- \*Edge Assessment was discussed. This is a tool to look at how the community and technology interface at the library. Results of this assessment may cause some action to be taken by Kimball in the area of technology and our patrons. Trustees were given their section to fill out.

The next meeting is Tuesday, October 21, 2014 at 5:30 PM. The November meeting will be Tuesday, November 18, 2014 at 5:00 PM. The December meeting will be Tuesday, December 16, 2014 at 5:00 PM.

Respectfully submitted by,

Paulette Staats