

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Wayne Warner (EMD)	Spencer Lamson (EMC)
Reginald Cooper (EMC)	Trevor Lashua (Town Manager)

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	Town Manager or EMD
Preferred EOC Positions and Duties	
EOC Director (Trevor Lashua or Wayne Warner)	Supervises and directs all EOC activities coordinating municipal support and response
EOC Director (see above)	Staffs phones and radio
Town Manager's office staff (Trevor Lashua or Judy Powell)	Tracks and answers any Requests For Information (RFI)
Trevor Lashua or Judy Powell	Tracks and coordinates any Requests For Support (RFS)
Trevor Lashua or Judy Powell	Produces and posts public information and press releases
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Wayne Warner	802-272-5803
Spencer Lamson	802-522-6590
Reginald Cooper	802-281-8554
Chief Scott Clouatre	802-499-7016
Trevor Lashua	802-565-2171
Primary EOC Location	
Facility / Address:	Randolph Village Fire Station 2 Central Street, Randolph, VT
Phone Numbers:	802-565-8063
Equipment/Notes:	Chemical decontamination system, tele and video conference, internet, full kitchen, showers, UHF and VHF communications equipment (handheld and stationary)

Alternate EOC Location	
Facility / Address:	Town of Braintree Town Office 932 VT RT 12A Braintree, VT
Phone Numbers:	802-728-9787
Equipment/Notes:	Base station radio and AM/FM Hamm, (2) computers w/ internet, (1) phone system w/ copper wire, VOIP connections and voicemail boxes, presentation projector, dry erase whiteboard, complete Braintree Town map

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Trevor Lashua, Town Manager; Trini Brassard, Selectboard Chair		
Emergency spending limits:	\$200,000 available in reserve account	
Businesses with Standing Municipal Contracts		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Brook Field Service	Travis Maney	802-485-1478
Gillespie Fuels & Propane		802-728-5537
EJ Prescott	Chris Rogers	802-249-2406
Other Local Resources		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Construction Supplies	Central Supplies	802-728-9531
VT State Police	Lt. Jerry Partin	802-234-9933
VT Emergency Management	Taiga Christie	802-244-8721
American Red Cross		800-464-6692
State support that is usually at no cost to the municipality: <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) 		

- Swiftwater Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

State support the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

National Incident Management System (NIMS) Typed Resources*

Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact	N/A	N/A	N/A	N/A	
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper	N/A	N/A	N/A	N/A	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	2
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer	N/A	N/A	N/A	N/A	1
Public Safety Dive Team						Track Loader	N/A	N/A	N/A	N/A	
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer	N/A	N/A	N/A	N/A	2
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A	1	Trailer, Dump	N/A	N/A	N/A	N/A	
Fire Engine (Pumper)	4					Trailer, Small Equipment	N/A	N/A	N/A	N/A	3
Firefighting Crew Transport				N/A		Truck, On-Road Dump	N/A	N/A	N/A	N/A	
Aerial Apparatus, Fire						Truck, Plow	N/A	N/A	N/A	N/A	15
Foam Tender			N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A	
Hand Crew		2				Truck, Tractor Trailer	N/A	N/A	N/A	N/A	
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering					
Engine Strike Team			N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)	2	1				Water Pump, Water Distribution					
Fire Boat				N/A		Water Pump, Wastewater					
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck				N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A	
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe	N/A	N/A	N/A	N/A	1
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A	1	Wheel Loader, Large	N/A	N/A	N/A	N/A	
Air Compressor	N/A	N/A	N/A	N/A	1	Wheel Loader, Medium	N/A	N/A	N/A	N/A	3
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	N/A	N/A	N/A	N/A	

Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer	N/A	N/A	N/A	N/A	
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A	1
Floodlights	N/A	N/A	N/A	N/A		Wood Chipper	N/A	N/A	N/A	N/A	1
Generator	N/A	N/A	N/A	N/A	4	Wood Tub Grinder	N/A	N/A	N/A	N/A	
Grader	N/A	N/A	N/A	N/A	1						

*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

*Additional resource information is available on the FEMA Reimbursable Equipment List:

<https://www.fema.gov/assistance/public/schedule-equipment-rates>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Randolphvt.org, Front Porch Forum, Town of Randolph Facebook Page
Local Newspaper, Radio, TV:	The White River Valley Herald; WCVR 1320, 100.1
Public Notice locations:	Kimball Library; Middle Branch Market, Floyd's General Store; East Randolph Post Office; Town Hall
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
Gifford Medical Center	802-728-7000
Menig Nursing Home	802-728-7000
Strode Independent Living Center	802-728-7000

Gifford Adult Day Care	802-728-7000
Clara Martin Center Residential Shelter	802-728-4466 1-800-639-6360 after hours
Upper Valley Services Residential Home	802-728-4466 1-800-639-6360 after hours
Randolph House (senior housing)	603-641-2163
Red Lion Inn (senior housing)	603-641-2163
Joslyn House (senior residential care)	603-641-2163
Randolph Community Pre-school	802-728-3797
Randolph Elementary School	802-989-4759 Rob Worley 802-249-7326 Wes Gibbs
Randolph Technical Career Center	802-989-4759 Rob Worley 802-249-7326 Wes Gibbs
Randolph Union High School	802-989-4759 Rob Worley 802-249-7326 Wes Gibbs
VT State Colleges – Randolph Campus	802-728-1250
East Valley Academy	802-728-3896
Cowdrey Mobile Home Park	
Jacob's Mobile Home Park	802-728-4305 or 802-279-9178
Greene's Mobile Home Park	
Armstrong Mobile Home Park	802-728-4305 or 802-279-9178
Carriage Barn Park	802-728-4683 or 802-728-5837
Randolph Senior Center	802-728-9324

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	Barre BOR 16 Auditorium Hill, Barre, VT 05641
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 833-583-3111
Phone Numbers:	802-476-0256
Primary Local Shelter	
Location / Address:	Randolph Village Fire Station, 2 Central Street, Randolph, VT
Facility Contact(s):	Trevor Lashua
Phone Numbers:	802-565-2171
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Food Prep Showers First Aid

Notes:	Backup generator Capacity: 50 Generator? Yes Pets Allowed? No
<i>Alternate Local Shelter</i>	
Location / Address:	Randolph Union High School, 15 Forest Street, Randolph, VT
Facility Contact(s):	Wes Gibbs, Robert Worley
Phone Numbers:	802-989-4759 (Robert's Cell); 802-249-7326 (Wes's Cell)
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Food Prep Showers Healthcare
Notes:	Backup generator Capacity: 100 Generator? Yes Pets Allowed? No

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Wayne Warner	802-272-5803			valleybowlinc@gmail.com
EM Coordinator	Spencer Lamson	802-522-6590			lamsonspencer@gamil.com
	Reginald Cooper	802-281-8554			Cooper.reginald@comcast.net
Local Response Organization Contacts					
Fire Chief, Randolph Village	Michael Hildenbrand	802-431-5553			Mhilde75@gmail.com randolphvillagefd@gmail.com
Assistant/Deputy Fire Chief	Wayne Warner	802-272-5803			valleybowlinc@gmail.com
EMS Chief	Matt Parrish, WRVA	802-234-6800 Ext 6	802-234-6800 Ext 1		mparrish@wrva.org
Chief of Police	Scott Clouatre	802-449-7016	802-728-2518		sclouatre@randolphvt.org
State Police	VSP Royalton	802-234-9933			
Local Dispatch Center	Barre City Dispatch	911	802-476-6613		
Fire Chief, Randolph Center	Dana Williams	802-558-6058	802-728-4619		Dpwilliams221@gmail.com
Asst. Chief, Randolph Ctr.	Joe Angell	802-282-5096			
Fire Chief, East Randolph	Keven Taylor	802-316-7679	802-728-6438		taylorkevenc@gmail.com eastrandolphfiredepartment@gmail.com
Ambulance	White River Valley Ambulance (WRVA)	802-234-6800			mparrish@wrva.org
Local Public Works Contacts					
Road Foreman	John Shangraw	802-249-8861	802-779-4109		highway@randolphvt.org
Road Commissioner					
Town Garage					
Drinking Water Utility	Chris Chambers	802-522-9719	802-249-7850	802-728-9079	cchambers@randolphvt.org
Wastewater Utility	Chris Chambers	802-522-9719	802-249-7850	802-728-9079	cchambers@randolphvt.org

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Municipal Government Contacts					
Town Administrator					
Town/City Manager	Trevor Lashua	802-565-2171			trevor@randolphvt.org
Selectboard Chair	Trini Brassard	802-522-8112	802-728-5739		Trini.brassard@vermont.gov
Selectboard Alt	Larry Satcowitz	802-728-4105			larry@satcowitz.com
Selectboard Alt					
Town Clerk	VACANT				
Town Treasurer / Finance	VACANT				
Town Health Officer	Melissa Scalera	802-431-3127			Melissa.scalera@gmail.com
Forest Fire Warden	Daniel Boone	802-431-6006			firewarden@danielboone.us
Animal Control Officer	Milo Cutler	802-431-3880			milocutler@gmail.com
School Contact #1	Layne Millington	802-728-5052			lmillington@orangesouthwest.org
School Contact #2					
School District Office	Layne Millington	802-728-5052			lmillington@orangesouthwest.org
Other Contacts					

