

Selectboard Meeting of June 14, 2018
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Perry Armstrong, Lawrence Satcowitz, Matt Fordham, Michael Hildenbrand

Municipal Staff: Adolfo Bailon (Town Manager)

Public Attendees: Tom Harty, Karen Petersen, Tony Keller, Dave Crosby, Shane Niles, Jack Cowdrey, Roger Glovsky, John Lutz, Jerry Ward, Paul Bruhn

Media: *ORCA Media*

Regular meeting

1. Call to order

Mrs. Brassard called the meeting to order at 5:30 p.m.

2. Public Comment

Karen Petersen questioned the date of completion of the new Pocket Park in Randolph. She wants the project to move forward. Karen believes that the Park will be beneficial to Randolph.

Tony Keller commented on the importance of making Randolph more attractive to visitors, including the Pocket Park.

Roger Glovsky from RACDC expressed concern over what he believes to be a lack of coordination between groups in Randolph to move forward with various projects.

Shane Niles commented on the difficulty of downtown businesses to pay for the water and sewer allocation fees.

3. Approval of Agenda

On motion by Mr. Armstrong and seconded by Mr. Satcowitz, the Board approved the agenda.
Vote 5-0-0

4. Consent Calendar

- a. Meeting Minutes of April 12
- b. Warrants
- c. Cemetery Plot Sale
- d. Animal Control – Dog License Requirement

On motion by Mr. Armstrong and seconded by Mr. Hildenbrand, the Board approved the consent calendar as presented. Vote: 5-0-0.

5. New Business

- a. Presentation from Preservation Trust of Vermont

Paul Bruhn, executive director and president of the Preservation Trust of Vermont, informed the Board that the bronze sculpture, “Whale Dance”, which is being created by Jim Sardonis, is to be installed near Exit 4 and Route 66 in Randolph on a half-acre of preserved land by next spring/early summer. The parcel of land containing the sculpture

Selectboard Meeting of June 14, 2018
Town Hall Conference Room B, 7 Summer Street

will also be a public park. He asked if the town would be interested in owning this half acre of land on which the sculpture will be placed.

The Board questioned the reasons why it would be beneficial for the town to own this sculpture and park. The Board also had concerns about maintenance, road access, visibility, restrictions and zoning issues.

Mardee Sanchez informed the Board that existing zoning regulations in the general area prohibit parceling property in lots less than 5 acres. Zoning regulations may be changed through the proper process, if needed.

Paul Bruhn proposed that these details be discussed and determined on a one-to-one basis with the Town Manager and Staff.

The Board agreed that more information is needed before they entertain the idea of investing in this. Mr. Bailon agreed to work with Paul Bruhn in this matter.

No motions were made.

b. Assembly Permit Application

- 4th of July Parade, White River Valley Chamber of Commerce

Mr. Bailon stated that all the necessary signatures had been obtained for the permit except for the Health Officer's. Mr. Bailon asked for approval from the Board on the condition that this signature is obtained.

The Board asked if any changes had been made to the permit since last year.

Mr. Armstrong informed the Board that the only change is the addition of the post-parade event at the recreation field.

On motion by Mr. Satcowitz and seconded by Mr. Armstrong, the Board approved the permit on the condition of getting the signature of the Health Officer. Vote: 5-0-0

c. Outdoor Consumption License Application

- Café Salud (Black Krim Tavern, LLC)

Mr. Bailon introduced this license for the consumption of food outside at the rear of the building on 22 Pleasant Street.

The Board asked questions regarding location and private property.

Selectboard Meeting of June 14, 2018
Town Hall Conference Room B, 7 Summer Street

On motion by Mr. Fordham and seconded by Mr. Armstrong, the Board approved the Outdoor Consumption Permit. Vote: 5-0-0.

d. Wastewater Discharge Agreement for State Lab

Mr. Bailon introduced an Action Item Sheet prepared by Mardee Sanchez, Town Engineer. Mrs. Sanchez stated that the state's wastewater discharge from their new laboratory will be monitored by specifically trained specialists.

On motion by Mr. Fordham and seconded by Mrs. Brassard, the Board agreed to accept the wastewater discharge agreement with the State of Vermont for the VAEL (Vermont Agricultural and Environmental Lab) and to authorize Mr. Bailon to sign on the Board's behalf. Vote: 5-0-0

e. Maple Street Traffic Considerations

Mrs. Sanchez introduced and commented on an Action Item Sheet proposing three items.

One, can Maple Street become one-way through the fall during reconstruction, and can the town begin the process of amending the traffic and parking ordinance to make Maple Street one-way permanently?

Two, should the stop signs be removed on Maple Street and possibly Highland Avenue?

Three, should truck traffic be limited on Maple Street and Highland Avenue following assistance from TRORC to conduct a traffic study?

Discussion ensued between the Board, Mrs. Sanchez and some members of the public. The Board questioned the reasoning for the first request. A discussion was had concerning the width of the road following construction of the new sidewalk, as well as the unwanted removal of trees and unwanted invasion of private property to make room for a two-way street along with a sidewalk. Mrs. Sanchez and Mr. Bailon agreed with the Board that a road survey needs to be completed before any amendment to the current road ordinance is entertained.

Mrs. Brassard brought up the issue of stop signs and that perhaps a discussion needs to be had about all of the stop signs in town. The Board questioned the reasoning for this request and asked that a survey be completed in regards to the stop signs in town. Mrs. Sanchez and Mr. Bailon agreed.

The Board also agreed with Mrs. Sanchez and Mr. Bailon for a traffic study to be conducted on Maple Street and Highland Avenue in regards to truck traffic.

No motions were made.

Selectboard Meeting of June 14, 2018
Town Hall Conference Room B, 7 Summer Street

- f. Eva Loomis – Water and Wastewater Allocations
- New House on Friend Street

Mrs. Sanchez introduced an Action Item Sheet to grant Eva Loomis allocations of 135 and 140 gallons per day of water and wastewater for a one-bedroom tiny house on Friend Street.

On motion by Mr. Satcowitz, and seconded by Mr. Hildenbrand, the Board agreed. Vote: 5-0-0.

- g. Notice of Intent to Accept Water Main off Beanville Road
- LEDdynamics Construction Project

GMEDC is requesting that the Town take over the water main that was constructed in 2010 for Freedom Foods and the extension of it that will be constructed for LED. An easement for extension of the water line would also be provided by GMEDC and RSL.

Mr. Bailon introduced an Action Item Sheet to accept water mains off of Beanville Road. He expressed concern over accepting ownership of the water main line with overlapping easements.

Mr. Satcowitz questioned how this would benefit the town.

The Board agreed that it may be beneficial for the Town accept ownership of the 8” water main from Beanville Road to the LEDdynamic facility, but expressed concern about accepting ownership of a water main with easements. Additional discussion was held regarding previous water-related infrastructure in the general area.

No action was taken on this issue. The Board agreed to reconsider this proposal during a future meeting.

- h. General Briefing by Town Engineer
- Upcoming Proposed Water and Sewer Ordinance Amendments

Mr. Bailon thanked the Board for showing leadership in regards to the water and wastewater allocation fees.

Mrs. Sanchez proposed options to make payments towards the water and wastewater allocation fees easier for new businesses.

Mr. Hildenbrand questioned what the fees are for exactly.

Selectboard Meeting of June 14, 2018
Town Hall Conference Room B, 7 Summer Street

Mrs. Sanchez replied and a discussion ensued by the Board. The fees are mainly to fund capital improvements to the water and wastewater system.

Mr. Bailon feels that it is necessary to maintain the current cost of fees, but agreed that they should be spread out as opposed to one lump sum.

Mr. Armstrong would prefer to do away with the allocation fees altogether.

A discussion between Mrs. Sanchez, Mr. Bailon and the Board ensued regarding what it would take to work out the extended payment of fees and how an elimination of the fees altogether would impact the Town's rate payers.

Mrs. Sanchez brought up the issue of reimbursements to residents that may have been charged fees in error for water discharge. The board agreed to maintain overpayments for wastewater discharge as an account credit unless the user is not able to use the balance of the credit over three payment cycles (three quarters of the year). Mr. Bailon agreed to make this payment.

The board asked the Town Manager and Engineer to take the necessary steps to implement this new procedure.

At this time, the Board allowed Mrs. Sanchez to introduce the "Land Use Fee Schedule", which is item 6c on the agenda.

Mrs. Sanchez proposed amendments to the current Land Development Fee Schedule. The main reason for the proposed increase in fees is because of the time it takes to process the paperwork

The Board reviewed and discussed the new schedule with Mrs. Sanchez.

On motion by Mr. Satcowitz, and seconded by Mr. Armstrong the Board accepted the new land use application fees as proposed by Mrs. Sanchez. Vote: 5-0-0

- i. (Ratify) Grant Enhancement Request from RACDC
 - Armstrong Mobile Home Park

Mr. Bailon introduced an Action Item Sheet to ratify a vote of approval, which took place on Friday, May 18. The vote authorized town staff to apply for a grant enhancement of \$144,000 for RACDC's existing grant of \$574,000 with the DHCD.

On motion by Mr. Fordham, and seconded by Mr. Satcowitz, the Board ratified its vote to approve the grant enhancement. Vote: 5-0-0

Selectboard Meeting of June 14, 2018
Town Hall Conference Room B, 7 Summer Street

j. (Ratify) RV Fire Station Project Change Order

Mr. Bailon introduced an Action Item Sheet requesting the Board to ratify a vote of approval, which took place on Wednesday, May 23rd, for a Change Order to the existing contract with EF Wall for construction of the RV Fire Station. The work performed through this Change Order will reduce the slope erosion which is occurring behind and next to the Village Fire Station.

On motion made by Mr. Armstrong and seconded by Mr. Satcowitz, the Board ratified its vote to approve the Change Order. Vote 5-0-0

k. Service Contract with Orange County Sheriff's Department

Mr. Bailon introduced an Action Item Sheet requesting the board to consider entering into a 6- month agreement with the OCSD for supervision of the Randolph Police Department Officers starting July 1, 2018.

Mr. Bailon requested that the Board gives him authorization to work on the contract directly with the OCSD to be ratified by the Board via e-mail upon completion.

A discussion ensued between Mr. Bailon and the Board in regards to OCSD officer pay, plans for the Randolph Police Department and July 4th coverage.

No motions were made, but the Board gave Mr. Bailon permission to continue negotiations with the OCSD.

l. Grants

- Better Roads Grant Award

Mr. Bailon requested that the Board approve a grant from the State of Vermont Agency of Transportation to the Town of Randolph for the implementation of clean water improvements to address road-related water quality issues.

On motion by Mr. Satcowitz, and seconded by Mr. Armstrong the Board approved the grant. Vote 5-0-0.

6. Old Business

- a. Local Emergency Operations Plan (LEOP): Mr. Bailon stated that this plan was discussed at the recent Fire Services Advisory Board meeting, but proposed that this matter be tabled until the next meeting. The Board agreed.
- b. Assembly Permit
 - One Main – Brew Fest in Village

Selectboard Meeting of June 14, 2018
Town Hall Conference Room B, 7 Summer Street

Shane Niles asked the Board to consider the approval of One Main Tap and Grill's request to host the Brew Fest in the Village, on Main Street and Merchant's Row on Saturday, October 6, 2018. Shane believes that since the point of the festival is to feature Randolph that it should be done in the downtown area; and is therefore, requesting the relocation of the event.

Mr. Bailon stated that some items still need to be worked out in regards to the permit, but requested conditional approval from the Board.

A discussion ensued between the Board, Shane and Mr. Bailon in regards to the closing of Main Street and Merchants' Row, approval by the business owners who are normally open on Saturdays, parking and public safety issues.

Mrs. Brassard agreed to consider the permit.

Mr. Armstrong requested Shane to obtain "Letters of acknowledgment" from the business owners with shops located along Merchants' Row and Main Street.

Mr. Bailon agreed that he and Shane will continue to iron out issues associated with holding the Brew Fest in this new location, and will bring this information back to the Board.

- c. Land Use Fee Schedule – this Item was already introduced.
- d. Reset New Public Hearing Date for Land Use Regulations Amendment

The New Public Hearing Date is set for 5:00pm on July 12 prior to the Selectboard meeting.

- e. Resolution Request from Mascoma Bank
 - Town-owned Property at 45 S. Main Street

Mr. Bailon introduced an Action Item Sheet for the Board to review the resolution and conditions required by Mascoma Bank in order to refinance the town building located at 45 South Main Street.

On motion by Mr. Fordham, and seconded by Mr. Armstrong, the Board agreed to adopt the resolutions set forth in the General Obligation Governmental Certificate within Mascoma Bank's refinance application packet. Vote 5-0-0

7. Other Business – Mr. Bailon stated that there was nothing to report.

8. Manager's Report:

Mr. Bailon reported on funding for the Downtown Designation Program, the continued conversation of the Pocket Park, the Local Emergency Operations Plan discussion between Mr. Bailon and the FSAB, a Tax Stabilization Request by Keegan and Lindsay Houpt for the new gym at 6 Park Street, and on the future request for an Assembly Permit for a Bike Race to be held in Randolph on Saturday, Sept. 1.

Selectboard Meeting of June 14, 2018
Town Hall Conference Room B, 7 Summer Street

A discussion ensued between the Board and Mr. Bailon. No actions were taken by the Board.

9. Executive Session

- a. Ad-Hoc Police District Evaluation Committee, Pursuant to 1 VSA §313 (3)

The Board voted to enter into executive session with Mr. Bailon present at 7:32pm. The motion was made by Mr. Armstrong and seconded by Mr. Hildenbrand. Vote: 5-0-0.

The Board exited out of executive session at 8:27pm. The motion was made by Mr. Hildenbrand and seconded by Mr. Armstrong. Vote: 5-0-0.

At the conclusion of Executive Session, the Board appointed the following individuals to serve on the Ad Hoc Police District Evaluation Committee: John Lutz, Kelly Green, Matt Fordham, Larry Satcowitz, George Gray, Jacob Boule, and Adolfo Bailon.

10. Adjournment:

The Board voted to adjourn at 8:28pm. The motion was made by Mr. Satcowitz and seconded by Mr. Hildenbrand. Vote 5-0-0.