



# TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

## LISTERS' MEETING MINUTES

Tuesday, January 02, 2024 at 10:00 AM  
Randolph Town Offices

Present: Mimi Burstein (Assessor/Lister), Milo Cutler (Lister, *Via Phone*), Dennis Brown (Lister, *Via Phone*)

- 1) The meeting was called to order at 10:05
- 2) **Public Comment:** None – No members of the public were in attendance
- 3) **Meeting Minutes:** The minutes of the December 06, 2023 meeting were reviewed. *It was moved and seconded to approve the December 06, 2023 minutes as presented. The motion was approved 3-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:** 1) Homesteads: No recent filings. Only one filer will receive the late filer penalty, others were apparently post-marked in time to qualify. 2) Current Use: Parcels have been finalized as of December 27, 2023. We have 193 enrolled parcels. The Flint property will receive a chance in allocation notice as the state has updated the parcel information so the property contains 258 acres instead of 250 acres which matches our records. 3) Property Transfers (PTTR's) are current as of December 15, 2023 as that is what has been processed by the Town Clerks office. As of December 15<sup>th</sup> we had 145 PTTR's. 4) Sales Study: We are still waiting on our Sales Verification Study results and expect to have that by mid-January. Jen with the State of Vermont is still out on maternity leave but Barb has offered to act as our temporary District Adviser.
- 5) **Reappraisal update:** 1) Ryan and Mimi attended the Selectboard Meeting on December 14, 2023 to update the board on the reappraisal process for commercial properties and to give a general update. 2) Things appear on track for completion for the 2024 Grand List. 3) Final Inspections are happening now, with more flexibility in scheduling as we try to get into each property.
- 6) **VALA & VLCT Update:** 1) VALA: There was no VALA meeting in December. The January meeting will be held on Wednesday, January 10<sup>th</sup>. VLCT: Updates from Vermont League of Cities & Towns will start again soon after the State Legislature is back in session.
- 7) **Old / Continued Business:** 1) Mimi will e-mail the Listers with the proposed FY2025 budge to review and reply with comments. Our proposed budget will need to be submitted for inclusion in the warning for town meeting by mid-January.

- 8) **New Business:** 1) Lister Positions: Mimi's lister term expires on town meeting day, March 05, 2024. It is unknown if anyone else will be running for the Lister position. Mimi plans to collect signatures to run again – the petitions will be due mid-January.
- 2) Town Report Article: The listers usually do a write-up to submit for inclusion in the Town Report. Dennis will work up a draft for review.
- **Adjournment:** It was moved, seconded and unanimously voted to adjourn. The meeting was adjourned at 10:41 AM

**The next Listers Meeting will be Tuesday, February 06, 2024 at 10:00 AM**

DRAFT