



TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

LISTERS' MEETING MINUTES

Wednesday, January 4, 2023 at 10:00 AM

Randolph Town Offices

Present: Mimi Burstein (Assessor/Listener), Milo Cutler (Listener, *Via Phone*), Dennis Brown (Listener, *Via Phone*)

- 1) The meeting was called to order at 10:03 AM
- 2) **Public Comment:** None – No members of the public were in attendance.
- 3) **Meeting Minutes:** It was moved and seconded to approve the minutes of December 7th, 2022 meeting as written. *Motion passed 3-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:** **1)** Homesteads: No new Homestead Declarations in last few weeks. **2)** Current Use: The last file exchange from the State of Vermont was received on December 21, 2022. All parcels have now been certified. Change of Allocation Notices were mailed to those with changes. A list of changes to the final grand list will be prepared and filed with the Town Clerk as required by statute. **3)** PTTRS: Currently up to date processing PTTR's that have been processed by Clerks office. **4)** Other: Mimi will work with the Finance Department and Town Manager on properties with special agreements such as Randolph Fire District #1, Clara Martin Center, Vermont Technical College (Red School House) and any others.
- 5) **Reappraisal update:** **1)** Dan from NEMC has been visiting the office on a regular basis. Ryan (NEMC) will be our primary contact is now training a new hire and will be in more in the near future. It is expected that property inspections will occur beginning in March or April of this year. Some work by NEMC still being completed remotely.
- 6) **VALA & VLCT Update:** **1)** VALA: The next VALA meeting will be held on Wednesday, January 11th at 10:00 AM. The meeting will be held in Rutland as well a remotely. **2)** VLCT: Weekly updates will resume soon as the legislative session has just begun.
- 7) **Old / Continued Business:** **1)** Summary Report: A draft summary report for annual Town Report as reviewed and agreed upon. The report will be submitted to the Town Managers office for inclusion in the Town Report. **2)** Enhanced Life Estate Deeds: Mimi continues to work with the town attorney, Property Valuation and Review and will reach out to the property owner in regards to the ELED's filed and how they may effect Current Use.
- 8) **New Business:** **1)** New CLA: The State of Vermont has provided the Town of Randolph with our new Common Level of Appraisal (CLA) which is 84.55% and the Coefficient of Dispersion (COD) which is 16.62%. The town does have the opportunity to review and grieve the CLA established by Property Valuation and Review division of the Department of

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Taxes. Since the CLA has fallen below 85%, we will likely receive a letter from the state that triggers a town-wide reappraisal. Randolph is fortunate to already be in the process of the reappraisal. 2) Dog Census: Milo asked about the status of making a Randolph Dog Census part of the reappraisal as we will be visiting every home in town. This will be discussed and worked out with NEMC.

- 9) **Adjournment:** The meeting was adjourned at 10:59 AM.

The next Listers Meeting will be Wednesday, February 1st, 2023 at 10:00 AM

DRAFT