



# TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

## LISTERS' MEETING MINUTES

Tuesday, January 6, 2026 at 10:00am  
Randolph Town Offices & Via Zoom

Present: Mimi Burstein (Assessor/Lister), Dennis Brown (Lister, *Via Zoom*), Milo Cutler (Lister, *Via Zoom*)

- 1) The meeting was called to order at 10:02 AM
- 2) **Public Comment:** None – No members of the public in attendance.
- 3) **Meeting Minutes:** It was moved and seconded to approve the minutes of the December 02, 2025 meeting as written. *Motion passed 2-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:** **a) Homesteads:** Last download from the State was on December 22<sup>nd</sup>. One chance was a Rental Use of Outbuilding and will be listed as an E&O that is presented to the Selectboard. **b) Current Use:** All parcels have now been approved by PVR. We have 192 enrolled parcels, no parcels pending. The most recent approvals (Merriam & Lambert) will be listed as an E&O. **c) PTTR's:** Caught up on PPTR's, so far we have 130 to date. Sales Verification letters have been mailed. **d) Sales Equalization Study:** We received our Certified 2025 Sales Study from PVR on January 02, and are in the process of reviewing it for accuracy. We have 30 days to appeal. We have a CLA of 94.93 and a COA of 13.05.
- 5) **VALA & VLCT Updates (If any):** **VALA:** VALA is offering IAAO Classes this winter. The next VALA Board Meeting is on January 14<sup>th</sup>. The First Wednesday lunch chat is on January 7<sup>th</sup>. **VLCT:** VLCT will be sending weekly legislative updates again soon as the Legislature gets back in session.
- 6) **Old / Continued Business:** **a) Poulin Appeal:** We received permission from the Town Manager to engage our attorney to move forward with defending appeal to Superior Court. Our attorney is requesting to reschedule a February hearing due to a pre-scheduled vacation. We have contacted NEMC about being a professional witness and got their fees to do so. **b) Statistical Reappraisal Discussion:** No proposals submitted as a result of the RFP. May try to issue a new RFP this spring, waiting to hear more from PVR about Reappraisal Districts and how future reappraisals may be handled. **c) Update on Office Move:** The move has been completed with the exception of moving a desk from the basement. This will be completed in the spring. Space is working well.
- 7) **New Business:** **a) Errors & Omissions:** We have prepared a list of items that could be considered E&O, such as late Homestead Filings and recent changes to Current Use parcels. **b) Review of 2025 Certified Sales Study:** This was reviewed under agenda item 4d. Our Sales Study is complete. Our CLA is 94.93 and our COD is 13.05.

8) **Adjournment:** It was moved and seconded to adjourn at 10:25 AM *Motion passed 3-0-0.:*

**Audio Recordings of this meeting can be found at:**

[January 6, 2026 Meeting](#)

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**The next Listers Meeting will be Tuesday, February 02, 2026 at 10:00 AM**

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