



# TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

## LISTERS' MEETING MINUTES

Wednesday, March 08, 2023 at 10:00 AM

*(Rescheduled from March 01, 2023)*

Randolph Town Offices

Present: Mimi Burstein (Assessor/Lister), Dennis Brown (Lister, *Via Phone*)  
Milo Cutler (Public/Lister-Elect, *via phone*)

- 1) The meeting was called to order at 10:05 AM
- 2) **Public Comment:** No public in attendance. Milo Cutler has been a Lister and was re-elected at Town Meeting on Tuesday, March 7<sup>th</sup>, but not yet sworn in – attended as public.
- 3) **Meeting Minutes:** It was moved and seconded to approve the minutes of the February 1<sup>st</sup>, 2023 Listers' meeting as written. *Motion passed 2-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:** **1)** Homesteads: Homestead Declarations are now being received and administered by VTPIE. Mimi has implemented systems to keep reports and track homestead files, both electronically and hard copies in binders. **2)** Current Use: Current Use maintenance will soon be administered in VTPIE, Processing of form LV314 will continue to be handled in MyVTAX. Maple Hill Trust has once again been accepted into the Current Use program. The Pike property is out of current use as there was a change to a trust, but anticipate it will be approved under the new entity. **3)** PTTRS: PTTR's have been processed up to February 10<sup>th</sup>, 2023. Three new PTTR's have been received. A change of staff in the Town Clerk's office may result in a lag in PTTR processing, but we will work to keep everything current. **4)** Zoning Permits: Mimi is in the processing 2022 zoning permits of which there are a little over 60. About 1/3 are likely to be flagged for the Listers' to view and update due to substantial changes.
- 5) **Reappraisal update:** **1)** Ryan assisted in Mimi in an easy way to create and print mailing labels for targeted areas to be assessed, but there was a bug in the system. NEMC is working with the towns computer services company, Tech Group, to resolve the issues. Mailers will hopefully be going out next week. Ryan, Dan & Doug will be the main folks doing the field inspections with assistance of Matt then needed. Bill will mostly be working behind the scenes on the back end of the applications. Things seem to be moving smoothly so far.
- 6) **VALA & VLCT Update:** **1)** VALA: There was a VALA meeting today that will likely be recorded and online. Mimi is now helping with the Legislative Committee for VALA. They are currently following Bill #23-0629 which is related to reappraisals. VALA will be offering several courses during the month of March. **2)** VLCT: The Legislature is on a Town Meeting break this week, but VLCT continues weekly newsletters when in session to keep municipalities current on legislative items.

- 7) **Old / Continued Business:** 1) The Randolph Selectboard approved the Listers' "Certification of No Suits Pending" (Form 4115) at their last Selectboard meeting.
- 8) **New Business:** 1) Police District: The proposed budget for the Randolph Police District failed at Town Meeting on Tuesday, March 7, 2023. It's important for property owners to know that the budget will determine any future tax increase.
- 9) **Adjournment:** The meeting was adjourned at 10:55AM

**The next Listers Meeting will be Wednesday, April 5<sup>th</sup>, 2023 at 10:00 AM**

DRAFT