



TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

LISTERS' MEETING MINUTES

Tuesday, April 01, 2025 at 10:00am

Randolph Town Offices & Via Zoom

Present: Mimi Burstein (Assessor/Lister), Dennis Brown (Lister, *Via Zoom*)

- 1) The meeting was called to order at 10:01 AM
- 2) **Public Comment:** None – No members of the public in attendance.
- 3) **Meeting Minutes:** It was moved and seconded to approve the minutes of the March 11, 2025 meeting as written. *Motion passed 2-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:** **a) Homesteads:** Having issues not getting CAMA to work with VTPIE. Some parcels marked as inactive but are not. Working to current the issue. **b) Current Use:** No new applications recently, state has some under review. **c) PTTR's:** We are current on processing PTTR's as of March 25th – that's where the Town Clerk has recorded to. **d) Sales Equalization Study:** We have been sending out Sales Verification Letters for recent sales. Adding notes into the system, will start working on the sales study in May.
- 5) **Reappraisal update:** Evidence packages were sent out to James Dwinell, Appellant and to Richard Favor, Hearing Officer on March 23rd in preparation for the appeal hearing on April 21st. Any new evidence/updates need to be sent by April 11th. We will prepare to have the room ready and electronics functioning.
- 6) **VALA/VLCT Updates:** **VALA:** VALA continues to watch legislation of concern and get feedback from members. MLSPrime is going to have a course specifically for Listers/Assessors. **VLCT:** They continue to follow legislation and working on setting up their annual conference for the fall.
- 7) **Old / Continued Business:** 1) No old business.
- 8) **New Business:** 1) Mimi is helping the Listers in Johnson and Listers in Shrewsbury – performing duties as an assistant assessor under an LLC. 2) Mimi has started doing inspections and setting up appointments for more inspections in May.
- 9) **Adjournment:** It was moved and seconded to adjourn at 10:26 AM. *Motion passed 2-0-0.:*

The next Listers Meeting will be Tuesday, May 06, 2025 at 10:00 AM