



TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

LISTERS' MEETING MINUTES

Tuesday, April 2, 2024 at 10:00 AM

Randolph Town Offices

Present: Mimi Burstein (Assessor/Lister), Dennis Brown (Lister, *Via Phone*)

- 1) The meeting was called to order at 10:20 AM.
- 2) **Public Comment:** None – No members of the public were in attendance
- 3) **Meeting Minutes:** The minutes of the March 12, 2024 meeting were reviewed. *It was moved and seconded to approve the March 12, 2024 minutes as presented. The motion was approved 2-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:** 1) Homesteads: Waiting for NEMRC Roll Over. We are downloading and keeping a file of homesteads as they come in. We are reported back to the state any changes necessary. 2) Current Use: Office still being contacted weekly about the 21 CU liens waiting in eCuse that are not recorded with the Town Clerks office. Mimi is trying to assist Town Clerk in the process. Hoping to get them recorded by the end of this week. 3) Property Transfers (PTTR's): All PTTR's are current to date with the Town Clerks recording – current to February 5th. 4) Sales Study: We should be able to work on sales study late spring.
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- 5) **Reappraisal Update:** 1) Last inspections are happening this week, should be done by April 6th. 2) Working on new construction & permitted properties. 3) NEMC staff is taking New & Seasoned Lister training today. 4) Starting the analytics for values. 5) New value letters should go out in May.
- 6) **VALA & VLCT Update:** 1) VALA: Organization is paying attention to all legislation the effects municipalities. 2) VLCT: Legislature wants all municipal employees to take ethics training before performing any duties.
- 7) **Old / Continued Business:** 1) Exempt Properties: We will print a report of exempt categories and number of exemptions to review at May meeting. 2) Contiguous Parcels: NEMC is planning to keep properties as we currently have them. It is up to the Listers to determine if contiguous properties merge – we believe they should.
- 8) **New Business:** No New Business.
- 9) **Adjournment:** It was moved, seconded and unanimously voted to adjourn. The meeting was adjourned at 10:55 AM.

The next Listers Meeting will be Tuesday, May 7, 2024 at 10:00 AM

DRAWER B, 7 SUMMER STREET
RANDOLPH, VT 05060
TELEPHONE: (802) 728-5433. Ext 22/14
www.randolphvt.org