



TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

LISTERS' MEETING MINUTES

Wednesday, May 10, 2023 at 10:00 AM

Randolph Town Offices

Present: Mimi Burstein (Assessor/Lister), Dennis Brown (Lister)
Milo Cutler (Lister, *via phone*)

- 1) The meeting was called to order at 10:15AM
- 2) **Public Comment:** No public comment. No public in attendance.
- 3) **Meeting Minutes:** The minutes of the April 05, 2023 meeting had been distributed and reviewed. **Motion: It was moved and seconded to approve the minutes of the April 05, 2023 Listers' meeting as written. Motion passed 3-0-0.**
- 4) **General Operations Status/Homesteads/CU/PTTR's:** **1)** Homesteads: Randolph's working grand list has successfully been uploaded to the VTPIE software where we will now manage Homesteads. We have processed/validated 1,093 homestead applications to date. **2)** Current Use: Randolph has 195 current use parcels, 167 of which have been verified. There are seven new parcels, five of which are re-enrollments (ownership change, etc) and two are brand new enrollments to the program. **3)** PTTRS: All PTTR's have been processed for the 2023 Grand List (04/01/2022 – 03/31/2023). New PTTR's will start being processed once the Abstract Grand List is filed on June 02, 2023. **4)** Sales Study: Mimi has been receiving and filing Sales Verification Letters as they are returned. Dennis will be working on the Sales Verifications in the VTPIE program.
- 5) **Reappraisal update:** **1)** New England Municipal Consultants (NEMC) has three staff members (James, Grant & Doug) who are generally on site Monday thru Friday of each week. All are field inspectors and are out viewing parcels for all appointments that have been set. The first section of town getting appraised is Tax Map #'s 50-55, including 471 parcels. Appointment schedules are going well with mostly very cooperative property owners.
- 6) **VALA & VLCT Update:** **1)** VALA: There is a VALA meeting happening today, we can provide an update at the next Listers meeting. House Bill 480 continues to be watched closely. **2)** VLCT: A priority is to track House Bill H480 which was advanced to the Senate where it met lots of challenges and changes. VLCT will keep towns updated on the progress of the bill.
- 7) **Old / Continued Business:** **1)** 400 Tatro Hill Road: The board discussed the property at 400 Tatro Hill Road and the legal opinion received from the Town's attorney. **Motion: It was moved and seconded to make the property owned by Upper Valley Services, located at 400 Tatro Hill Road, exempt from municipal taxes. Motion passed 3-0-0.** The Listers/Assessor will notify Property Valuation & Review of our decision and inquire about the exempt status of education taxes.

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- 8) **New Business:** **1) State Owned Property:** The Lister's office received a list of state-owned property for review. We have 30 days if we wish to file an appeal. Some properties have been removed entirely (sold), others had change in value. This will be reviewed further and a special meeting called if we feel the need to file an appeal. **2) 2023 Grand List Schedule:** A proposed schedule of dates for the grand list filing and grievance hearings was discussed and agreed to. **3) Classification Discussion: RV's:** There was a lengthy conversation in regards to how, and if, rv/campers would be assessed if being used as a residence, either seasonally or fulltime. Many factors affect how this might be handled, so more research will be done and the topic will be discussed at a future meeting. **Ag Building:** The listers have a new structure which is built as a manure storage facility. It was discussed and felt that the building was a farm building and should be considered non-taxable. **4) Label Maker:** The listers discussed the need to print labels for over 2,000 new parcel files as part of the reappraisal, as well as updates and maintenance of the parcels. We will look into different label makers and their related expenses with a desire to make a purchase this summer.
- 9) **Adjournment:** The meeting was adjourned at 11:45 AM

The next Listers Meeting will be Wednesday, June 7th, 2023 at 10:00 AM