



TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

BOARD OF LISTERS' SPECIAL MEETING MINUTES

Thursday, July 15, 2025 at 10:00 AM

Randolph Town Offices

Present: Mimi Burstein (Assessor/Lister), Dennis Brown (Lister)

- 1) **Call To Order:** The meeting was called to order at 10:00 AM.
- 2) **Public Comment:** No public comment. No public in attendance.
- 3) **New Business:**
 - a) **Review Bethany Church Form 317:** Bethany Church submitted a new Form 317 for tax exempt status as they now rent space to Lil' Sunshine Child Care Center. It is believed that the rented space still qualifies for tax exempt status. Additional documentation has been shared with the Town attorney for final confirmation.
 - b) **Update on COA Appeals to the BCA:** The only appeal to the BCA so far is Poulin (450 VT Route 12-A, Parcel #257002.000)
 - c) **Discussion of RFP for Statistical Reappraisal:** The board would like to proceed with an RFP for a Statistical Reappraisal for April 01, 2029 Grand List. A proposal will be created and shared with the Selectboard for approval.
 - d) **Housing Subsidy Covenant – 11 Dudley Street:** After seeing the property for sale in the MLS without any mention of a Housing Subsidy Covenant, the Listers contacted the Vermont Housing & Conservation Board (VHCB) for a copy of the Covenant as there wasn't one in the file from 2005. Although this property remained active on the list provided to the Town of Randolph for several years, the property was in fact released from this covenant, likely in 2019. The covenant will be removed and Change of Appraisal Notice will be sent to the current owner, Kelly Young.
 - e) **Tax Stabilization Agreement:** The Listers reviewed a draft Tax Stabilization Agreement for 2440 VT Route 66 (Parcel #106054.002) obtained from the Town Manager. We are just waiting for the Town's attorney approval.
 - f) **As-Billed Grand List:** It was moved and seconded to file the April 1st, 2025 As-Billed Grand List. Motion passed 2-0-0.
4. **Adjournment:** The meeting was adjourned at 10:12 AM.

Audio Recordings of this meeting can be found at:

[July 15, 2025 Meeting](#)

Password: VX4#n7z.

The next Regular Monthly Meeting will be Wednesday, August 6th, 2025 at 10:00 AM

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