



TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

LISTERS' MEETING MINUTES

Wednesday, August 2, 2023 at 10:00 AM
Randolph Town Offices

Present: Mimi Burstein (Assessor/Listener), Dennis Brown (Listener), Milo Cutler (Listener)

- 1) The meeting was called to order at 10:03AM
- 2) **Public Comment:** No public comment. No public in attendance.
- 3) **Meeting Minutes:** The minutes of the July 19, 2023 Listers meeting had been distributed and reviewed. **Motion: It was moved and seconded to approve the minutes of the July 19th, 2023 meeting as written. Motion passed 3-0-0.**
- 4) **General Operations Status/Homesteads/CU/PTTR's:** **1)** Homesteads: Only one new homestead declaration in the past week. We now have 1175 homestead filers. **2)** Current Use: We have six parcels outstanding at this time and waiting on the State. Our Current Use specialist is no longer in her position, and the office received water damage from the recent floods, so processing is delayed. **3)** PTTRS: All PTTR's current – we received 10 new PTTR's this week. The Listers office is working on an updated Sales Verification Form to send to AssessPro to be added to our software. This will save lots of manual labor with auto-fillable forms. **4)** Sales Equalization Study: Three more properties have recently been added to the Sales Study file, those will be processed this week.
- 5) **Reappraisal update:** **1)** New England Municipal Consultants (NEMC) continues to work with data collection. A new hire for NEMC, Kevin, is training with Doug this week. Ryan is generally in town on Thursday & Friday of each week. An additional full time data collector, Sean, is expected next week.
- 6) **VALA & VLCT Update:** **1)** VALA: The VALA Annual Conference will be held September 7th & 8th in Killington. **2)** VLCT: VLCT is helping to provided contacts and updates related to the flooding of July 10th.
- 7) **Old / Continued Business:** **1)** Tax Exempt Status request for 1538 VT Route 66: The Listers' office approved tax exempt status for Green Mountain Economic Development Corp. to allow Orange County Parent Child Center to operate a daycare. GMEDC has been notified of the approval.
- 8) **New Business:** **1)** The Listers calculated the FY 24 tax rate and sent it to the Selectboard for approval at their 08/10/23 meeting. **2)** A copy of the Fire District #1 Grand List was mailed to the president and treasure of the district.
- 9) **Adjournment:** The meeting was adjourned at 10:25 AM

The next Listers Meeting will be Wednesday, September 2nd, 2023 at 10:00 AM

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