



# TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

## LISTERS' MEETING MINUTES

Tuesday, October 1<sup>st</sup>, 2024 at 10:00 AM

Randolph Town Offices & Via Zoom

Present: Mimi Burstein (Assessor/Lister), Dennis Brown (Lister), Milo Cutler (Lister)

- 1) The meeting was called to order at 10:01 AM
- 2) **Public Comment:** None – No members of the public were in attendance.
- 3) **Meeting Minutes:** The minutes of the September 4<sup>th</sup> 2024 (postponed from September 5<sup>th</sup>), meeting were reviewed. *It was moved and seconded to approve the minutes as written. Motion carried 3-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:** **A) Homesteads:** We received 9 new homestead filings in the last two weeks. State payments should be available by Wednesday, October 2<sup>nd</sup> so new tax bills can be generated.. **B) Current Use:** Several recent changes to current use parcels resulted in 6 Change of Appraisal notices being mailed yesterday. There were also 2 withdrawals that required a Form LV314 which were also just mailed. **C) PTTR'S:** The Clerk's office is nearly caught up on processing PTTR's so we will start updated files very soon. **D) Sales Study:** The Sales Equalization Study is under review by our District Advisor, Jen Myers. We await her determinations and will go over any concerns she has once received.
- 5) **Reappraisal Update:** The Board of Civil Authority has completed their hearings and have ruled on the appeals of six property owners. The listers office is waiting to be notified of any changes that are required to be made as a result. It is unknown if any of the property owners will appeal to the next level (State Appraiser/Superior Court), but we would expect to know within 30 days at that is the time allowed for an appeal.
- 6) **VALA & VLCT Update:** **1) VALA:** The VALA annual meeting and conference was held at the Lake Morey Inn on September 5<sup>th</sup>. A good attendance with lots of great sessions. **2) VLCT:** The VLCT Town Fair will be held on October 2<sup>nd</sup> in Killington.
- 7) **Old / Continued Business:** None
- 8) **New / Other Business:**
  - A) **NEMRC Contract:** The Listers will reach out to Cynthia at NEMRC to see if there are additional steps required to terminate any contract for CAMA services.

**B) AssessPro/Catalyst:** This continues to be on the agenda while we work with Catalyst in regards to future products that may be offered. Of particular interest is customized Sales Verification Letter that can be auto-generated to both parties of a property transfer. We also wish to get pricing for cloud based hosting instead of a server.

**9) Adjournment:** The meeting was adjourned at 10:31 AM.

**The next Listers Meeting will be Tuesday, November 12<sup>th</sup>, 2024 at 10:00 AM**

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