



TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

LISTERS' MEETING MINUTES

Tuesday, December 2, 2025 at 10:00am

Randolph Town Offices & Via Zoom

Present: Mimi Burstein (Assessor/Lister), Dennis Brown (Lister, *Via Zoom*), Milo Cutler (Lister, *Via Zoom* at 10:04)

- 1) The meeting was called to order at 10:00 AM
- 2) **Public Comment:** None – No members of the public in attendance.
- 3) **Meeting Minutes:** It was moved and seconded to approve the minutes of the October 07, 2025 meeting as written. *Motion passed 2-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:**
 - a) **Homesteads:** A few late filers, a couple very late and have had penalties applied. Residents are coming in to inquire.
 - b) **Current Use:** Current Use is currently on hold as the State is in transition. Two pending and once approved they will get updated tax bills..
 - c) **PTTR's:** Caught up on PPTR's, so far we have 118 to date.
 - d) **Sales Equalization Study:** We have been sending out Sales Verification Letters for recent sales. Adding notes into the system, will start working on the sales study in May. Hoping to get our Sales Study for last year sometime this month. We then have 30 days to review and appeal if necessary.
- 5) **VALA/VLCT Updates:** **VALA:** Next meeting is 2nd Wednesday in January. **VLCT:** They offer an Advocacy Chat every couple weeks during the session, next one is December 15th.
- 6) **Old / Continued Business:**
 - a) **Poulin Appeal:** Town Manager received notice that there is a hearing scheduled for February. We have reached out to our attorney to start discussing.
 - b) **Statistical Reappraisal Discussion:** An RFP was issued in October with November 12th deadline for submissions. No proposals submitted. Will reconsider at next Month's meeting.
- 7) **New Business:**
 - a) **FY 27 Operating Budget:** Received proposed budget from the Town Manager, reviewed and made changes and resubmitted.
 - b) **FY27 Reserve Fund:** This year we requested an increase in reserve funding to allow for a statistical reappraisal in 2029.
 - c) **Update on Office Move:** Office move is largely completed. Listers have moved to the Town Manager's old office.
- 8) **Adjournment:** It was moved and seconded to adjourn at 10:28 AM. *Motion passed 3-0-0.:*

Audio Recordings of this meeting can be found at:

[December 02, 2025 Meeting](#)

Password: !J=ue9aw

The next Listers Meeting will be Tuesday, January 6th, 2025 at 10:00 AM

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