



TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

LISTERS' MEETING MINUTES

Wednesday, December 06, 2023 at 10:00 AM

Randolph Town Offices

Present: Mimi Burstein (Assessor/Lister), Milo Cutler (Lister, *Via Phone*), Dennis Brown (Lister, *Via Phone*)

- 1) The meeting was called to order at 11:32
- 2) **Public Comment:** None – No members of the public were in attendance
- 3) **Meeting Minutes:** The minutes of the September 13, 2023 and November 14, 2023 meetings were reviewed. *It was moved and seconded to approve both sets or minutes as presented. The motion was approved 3-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:** 1) Homesteads: Homesteads are still being received – we got three on Monday, December 4th. Don't expect more. 2) The McNeil property on Chelsea Mountain Road has been placed into trust and has been re-enrolled in the program. We have five properties pending approval. Currently at 201 parcels. 3) Property Transfers (PTTR's) are current with what has been processed by the Town Clerks office. 4) Waiting on our Sales Verification Study results but haven't heard anything to date. Nothing showing on VTPie. Our contact with the state, Jen, is out on maternity leave. Will continue to check VTPie or to hear from the state.
- 5) **Reappraisal update:** 1. Ryan from NEMC is planning to attend the Selectboard meeting with Mimi on December 14th to explain the recent mailing to commercial property owners with a form used to gather financials for the purpose of evaluation. The Selectboard generally gets most of the questions about this mailing, so Mimi & Ryan want to be proactive and explain the process and the form to the Selectboard in advance.
- 6) **VALA & VLCT Update:** 1) VALA: The board continues to work with the state to make sure that VAL and municipalities have a seat at the table for the studies that are required as part of Act 480. Communication is ongoing.
- 7) **Old / Continued Business:** 1) Mimi sent a letter, and spoke to the developer of Second Branch about their request for values if the use was changed. 2) The value for the Sault LV314 came in at \$16,900, adjusted to \$19,988 with CLA applied. Mimi communicated this and has spoke with the Saults.
- 8) **New Business:** 1) The board reviewed a proposed 2024 Listers Meeting Schedule. *It was moved and seconded to approve the schedule as presented. The motion passed 3-0-0.* 2) The Listers/Assessors office is waiting on a proposed budget from the Town Managers office to review and adopt. 3) We will request a draft write up for the town report from

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NEMC, as well as work on a draft from the Listers Office. 4) There was no other new business.

- **Adjournment:** It was moved, seconded and unanimously voted to adjourn. The meeting was adjourned at 12:03

The next Listers Meeting will be Tuesday, January 02, 2024 at 10:00 AM

DRAFT