



TOWN OF RANDOLPH, VERMONT

Budget Committee

Meeting Minutes

November 20, 2018 11:00 AM
Town Hall, 7 Summer Street

Present: Committee Members: Frederick Hauser, Michael Penrod
Municipal Staff: Michael DeCubellis, Adolfo Bailon, Shannon Hance

Absent: Committee Member: CJ Stumpf
Selectboard Representative: Michael Hildenbrand

1) Call to Order

Meeting was called to order at 11:08 AM.

2) Approve Prior Meeting Minutes

Minutes from meeting of October 9, 2018 were approved without edit.

3) Old Business

No old business.

4) Financial Reports

a) Fiscal Year 2018 Final

i) Final FY2018 report was not provided.

b) Fiscal Year 2019 Quarter 1 Actual vs. Budget

i) MD provided copies of the Budget Status Report as of October 2018 dated November 13, 2018.

ii) MD indicated that though we are 1/3 of our way through the fiscal year, some contracts (Fire Department) are paid once or twice a year and so percentages will be closer to 50 or 100 of budget as opposed to 33.

iii) Chandler Fuel Oil is at zero as invoices have not yet been submitted.

iv) Recreation budget was created assuming that the pool will be operational.

v) RH questioned why Postage under Executive Operating expenses is already \$1,000 over budget. MD explained that costs are initially posted to Executive and are later reclassified to the appropriate departments.

vi) RH asked MD to determine the reason for the \$2,160 posted to Miscellaneous under Executive Operating Expenses.

vii) RH noticed that there is a large expense for Sand but not Chloride or Salt. MD explained that materials are purchased as needed and stockpiled and usage of Sand and Salt are not necessarily correlated.

viii) MD explained the current situation with the Police Department exploratory committee. The conclusions reached by that committee will have impact on the budget.

ix) MD stated that it will be a net reduction in Police expenses if services are contracted out as opposed to re-staffing a Randolph Police Department.

5) New Business

- a) MD again indicated that the FY 2019 budget process would likely be delayed due to several pending issues that must be resolved at the Select Board level over the coming weeks (regarding the Police Department, Buildings & Grounds, Town Pool, etc.). These issues will have an impact on budget numbers.
- b) Board agreed that the next meeting will be December 18, 2018 11:00 AM at Town Hall.
- 6) Public Comment
 - No members of the public were present.
- 7) Adjournment
 - Meeting was adjourned at 11:49 AM