



# TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

LISTERS' MEETING Minutes  
Wednesday, April 6, 2022 at 10:00am  
Randolph Town Offices (\*see note)

***\*This will be a hybrid meeting. Please use link below to join remotely:***

***<https://us06web.zoom.us/j/2271876830>; Meeting ID: 227 187 6830; by phone only – (929) 436-2866***

Dennis, Milo, and Mimi. No Public attending.

**1) Public Comment:** None

**2) Minutes of last meeting:**

Dennis made motion to approve minutes with February 16 as meeting date instead of March 16<sup>th</sup>. Approved 3-0

**3) Operations status/Homesteads/CU/PTTRs:**

Discussion included:

Letters out for reinspection and homeowners requests for reevaluation.

Homestead Downloads are happening. There have been many FAQs from homeowners about the HS-122 Homestead process, and how state payments work on the property tax bills. There are now PVR handouts on the towns bulletin board and on the Lister's part of the Town's website.

Tax exempt form PVR-317 from UVS needs to be reviewed for tax exempt status at new location. Office should create a policy and procedure for Tax Exempt properties.

PVR has issued a CU LV-314

PTTR's are all caught up except for one, and the few that the Assistant Town Clerk is working on.

**4) Reappraisal update:**

RA 308 submitted 3/15/22

NEMC will be starting the data conversion in June after Abstract is Lodged. The Listers need to continue to use our 2006 Marshall and Swift Cost books for inspections from the Last Town Wide Reappraisal.

**5) Tax map status:**

Maps to look over

**6) Discussion:**

Lister/Assessor duties, pay rates, hours...

Going to wait until May when all in the office together.

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**7) VALA & VLCT update:**

Reminder to go to VLCT website to keep up with legislation.

**8) GL Maintenance status:**

Need to work together to clean up GL before data conversion. Most importantly 911 locations and tax map numbers

**9) Other business:**

Grand List Schedule discussed

Zoning and Director of Economic Development's last day is April 22

Purchase MLS for the office in May

**10) Next Meeting :**

10:00am, Wednesday, May 4<sup>th</sup>, 2022

**11) Adjournment:**

Dennis made motion to Adjourn Meeting at 11:20. Milo seconded

3-0