



TOWN OF RANDOLPH, VERMONT

LISTERS OFFICE

LISTERS' MEETING MINUTES

Tuesday, March 12, 2024 at 10:00 AM

Randolph Town Offices

Present: Mimi Burstein (Assessor/Lister), Dennis Brown (Lister, *Via Phone*)

- 1) The meeting was called to order at 10:01 AM.
- 2) **Public Comment:** None – No members of the public were in attendance
- 3) **Meeting Minutes:** The minutes of the February 06, 2024 meeting were reviewed. *It was moved and seconded to approve the February 06, 2024 minutes with a correction in name: Helen Sivret should be Ellen Sivret. The motion was approved 2-0-0.*
- 4) **General Operations Status/Homesteads/CU/PTTR's:** 1) Homesteads: Started to receive Homesteads around March 1st. About 400 so far. Tracking them until we can input them into Patriot. Will have them completed pre-grievance. 2) Current Use: There is a current use seminar/training happening today. Ken Brown is still our CU specialist. 3) Property Transfers (PTTR's): All PTTR's are current to date with the Town Clerks recording – current to January 30, 2024. 4) Sales Study: We should be able to work on sales study late spring.
- 5) **Reappraisal update:** 1) Ryan and Doug continue to work in Randolph along with Sean and a newer addition, Mike. 2) Things appear on track for completion for the 2024 Grand List on time with grievances likely in May. 3) Final Inspection Letters are being sent to those who need special arrangements to view.
- 6) **VALA & VLCT Update:** 1) VALA: The next VALA meeting will be held by Zoom on Wednesday, March 13th at 9:30 AM. 2) VLCT: Newletters are going out and they are keeping an eye on all legislation that effects towns.
- 7) **Old / Continued Business:** 1) Town Meeting: Budgets passed.
- 8) **New Business:** 1) Exemptions: Letters will be sent to tax exempt properties (churches) with a PRV-317 form to complete to make sure all parcels are treated equally. 2) Contiguous Parcels: The Listers need to decide on how to handle contiguous parcels with NEMC staff prior to finalizing the Grand List.
- 9) **Adjournment:** It was moved, seconded and unanimously voted to adjourn. The meeting was adjourned at 10:50 AM.

The next Listers Meeting will be Tuesday, April 02, 2024 at 10:00 AM