

**Town of Randolph
Meeting Minutes
Police Services Committee (DRAFT)
August 1, 2023**



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2 ***This meeting was hybrid, with remote access provided via Zoom.**

3 ****This draft is intended for open meeting law compliance. A more detailed version may**
4 **replace the draft.**

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6 **Police Services Committee:** Trini Brassard, Stephanie Tyler, Sheila Jacobs, Kristin Chandler,
7 Judith Powell, Neil Richardson, and Joe Voci.

8
9 **Municipal Staff:** Trevor Lashua, Town Manager, Scott Clouatre, Chief of Police.

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11 **Public Attendees (in person):** Amanda Porter, Tom Harty, and others.
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13 **1. Call to Order**

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15 Trini called the meeting to order at 5:54.

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17 **2. Public Comment**

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19 Amanda Porter asked about what the plan was for community engagement. There was broad
20 discussion over a variety of methods, from the meetings, to postings, to articles. There was also
21 discussion of the Board, budget, and voting processes that might follow the committee's work.
22

23 **3. Approval of Agenda**

24
25 *Joe moved to approve the agenda. Judy seconded. The motion passed 7-0.*

26
27 **4. Approval of Meeting Minutes.**

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29 *Joe moved to approve the minutes of 7/18. Stephanie seconded. The motion passed 7-0.*

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31 **5. Business**

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33 **5.a. Police "101" – Budgets, Staffing, Operations.**

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35 Trevor reviewed the FY24 budget, use of ARPA funds for equipment and vehicles, and the two
36 budget votes. The group discussed the building needs, the vehicles (number of, ages, and use),
37 weapons and other equipment, body cameras, Tasers, and how to record and store footage.

38
39 Neil spoke about the committee's mission and his hope for the process.
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41 Judy asked about equipment still needed; there was discussion and a general sense that most
42 equipment needs had been met.

43
44 There was discussion about painting the police building.

45
46 The group discussed job descriptions.

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48 **NOTE: The group moved from the “101” conversation to the data conversation, holding the*
49 *scope of work phasing and workflow until later. The document was distributed, but not ultimately*
50 *discussed on 8/01. The item will be placed on the 8/15 agenda.*

51
52 **5.c. Data**

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54 Chief Clouatre provided an overview of July data for the Town and Vermont State Police. There
55 was discussion about the variety and types of calls, and how each one has a variable amount of
56 time required – for initial response, follow up, reporting, etc.

57
58 Judy mentioned national data. Kristin asked about calls not requiring a law enforcement officer;
59 there was general discussion about community resource officers, embedded social workers, and
60 models in use in other communities.

61
62 The group discussed a mapping exercise, to see visually where call have occurred.

63
64 **5.d. Discuss Follow-Up, Research, and Next Steps.**

65 Kristin left the meeting at 7:30 p.m.

66
67 A benchmarking exercise was identified as a next step.

68
69 Trini mentioned that State funds might be available to assist with mapping, and that TRORC
70 might be able to assist.

71
72 **5. Adjournment**

73
74 *Stephanie moved the adjourn the meeting at 7:36 p.m. Sheila seconded. The motion passed 7-0.*

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76
77 **The next *regularly* scheduled meeting is on August 15, at 6:00 p.m.**

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