

**Town of Randolph
Meeting Minutes
Police Services Committee (DRAFT)
September 26, 2023**



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2 ***This meeting was hybrid, with remote access provided via Zoom.**

3 ****This draft is intended for open meeting law compliance. A more detailed version may**
4 **replace the draft.**

5
6 **Police Services Committee:** Judy Powell, Sheila Jacobs, Neil Richardson, Kristin Chandler, and
7 Joe Voci. Trini Brassard (via Zoom). Stephanie Tyler joined via Zoom at about 6:15.

8
9 **Municipal Staff:** Trevor Lashua, Town Manager, Scott Clouatre, Chief of Police.

10
11 **Public Attendees:** Micki Richardson, Tom Harty, Linda Ingold, Safeline.

12
13 **Media:** There was no media present.

14
15 **1. Call to Order**

16
17 Judy called the meeting to order at 6:00 p.m.

18
19 **2. Public Comment**

20
21 Micki Richardson asked why there was nothing in the paper telling people about the meetings.
22 More people should be here. Trevor said we could look at posting the agenda in other places.
23 There was discussion about maybe putting out more information about the meetings.

24
25 **3. Approval of Agenda**

26
27 *Kristin moved to approve the agenda. Joe seconded. The motion passed 6-0*

28
29 **4. Approval of Meeting Minutes.**

30
31 *Neil moved to approve the minutes. Sheila seconded. The motion passed 6-0.*

32
33 **5. Business**

34
35 **5.a. Conversation With Invited Entities.**

36
37 Judy asked Linda Ingold, Executive Director of Safeline to present their needs with regard to the
38 Randolph Police Department. Linda gave a brief overview of Safeline's responsibilities. They
39 provide support for all of Orange County and Northern Windsor County for victims of domestic
40 violence and sexual abuse. They also take calls regarding; child custody, housing, and financial
41 assistance. They don't always need law enforcement. They do need law enforcement to serve

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42 papers that order abusers to court and assess emergency situations onsite to determine who the
43 victim is.

44 There was discussion about where the calls come from, inside the district or outside the district,
45 and whether or not the data reflects that information. Sheila clarified that Safeline serves 22
46 towns of which Randolph is in the top 3 for need. Trevor asked about the qualifications needed
47 to serve papers and Scott clarified that only level 2 officers and above can serve papers. Making
48 it clear that a constable cannot serve this function. Additionally, if the call becomes an
49 aggravated assault (a felony), the level 2 officer cannot respond, a level 3 officer is needed.
50 During the conversation, Kristin clarified that in the data provided, Randolph is actually the
51 number 1 town served by Safeline. There was more discussion about the “relevance” of the data
52 and how it pertains to Randolph Village or District. The statement was made that Randolph has
53 a need for these services including police and that is the concern.
54

55 **5.b. Review August Data and Discuss “Buckets”.**

56
57 The group looked at the August data and discussed how to arrange it into different categories
58 (types of crime). Trevor said he can sort it in an Excel spreadsheet if they give him the data from
59 Valcor. He will then put them in a pie chart or graph for ease of comparison. There was
60 discussion about how to quantify and track all the things that the police aren’t able to accomplish
61 because of understaffing.
62

63 **5.c. Begin Discussion About Operating Options and Evaluation of Options Framework.**

64
65 Trevor reminded folks that there are only 4 more meetings left before the November deadline
66 and began discussing the big tasks: How to evaluate the different options which are; districts as
67 is, expanded district, and town-wide. The group will then need to create lists of needs and
68 budgets alongside each option. In order to evaluate the different options, do folks want to use a
69 matrix, or a scoring system, what is the evaluation model?
70

71 **5.d. Review Benchmarking Exercise – Status Update.**

72
73 Trevor and the group looked at the spreadsheet showing different towns (population, grand list,
74 police coverage, budget, etc) as a comparison to Randolph.
75

76 **5.e. Discuss Research, Follow-up, and Tasks for Next Meeting.**

77
78 Judy asked Scott to present at the next meeting, his needs (officers, their pay, hours needed to
79 cover) for the different options; Village, expanded, and Town-wide.
80

81 Joe thinks the committee needs to hear from other entities outside the district. On the list are
82 Shaw’s, VTC, and Morgan Orchards.
83

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84 **6. Communications and Correspondence.**

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86 There was no communication to report.

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88 **7. Adjournment**

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90 Kristin moved to adjourn. Joe seconded. The motion passed 7-0.

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93

The next regularly scheduled meeting is on October 10, at 6:00 p.m.