



# TOWN OF RANDOLPH, VERMONT

## Recreation Advisory Committee Monday, July 1, 2019 – Meeting Minutes Town Hall Conference Room B

### Meeting Minutes

#### Meeting Notes

1. **Call to order:** 5:30pm

**Committee Members Present:**

Dalyn Luedtke  
Kristin Chandler  
Larry Davignon  
Kristen Gage  
Kyla Grace  
Paul Rea  
Valerie Schoolcraft

**Absent:**

**Town Staff Present:**

Haidi Arias; Recreation Director  
Larry Satcowitz, Selectboard Liason

2. **Public comment:** None

3. **Update on Status of the Town Pool, Camp, Parade, and Cornhole Tournament, by Haidi Arias**

- a. The final drain covers have just been installed, caulking and cleaning are happening now, and the pool is scheduled to be filled on Wednesday. The pool repair project is over budget by \$12,000. The pool service provider (Fillians, out of Massachusetts) has quit, and the pool hasn't been serviced in two years, so the search has begun to find a new service provider. Kristin Chandler asked which provider other town use, and Haidi Arias answered Fillians. The pool is scheduled to open on July 9<sup>th</sup>. Staff training continues,

lifeguard have been working for the camp (at the river), season passes will be prorated for the season. Amended hours for the pool are necessary this year because of a staffing shortage -- only six of the 12 open positions have been filled.

- b. Camp began last week with 40 registrants, and the biking clinic had 18 registrants – both were full to capacity. Camp will be working with the Arts Bus on a float for the 4<sup>th</sup> of July parade. Perry Armstrong is letting the town borrow a trailer for this purpose.
- c. Parade planning and organization well underway. Vendors will set up on Wednesday and the parking lot on the tennis-court side will be closed on Thursday. Electric cars will be showcased on the basketball court, and a 20'x20' tent will be erected on Wednesday. Food offerings include: burgers, Mediterranean food, lemonade, ice cream. There will be face painting, balloons, a dunk tank, the Arts Bus, Legos and a raffle. The bands (four in total) will be better organized this year and attention will be given to making sure lanes are clear for emergency vehicles. Music will end at 3:30pm. Haidi Arias will be there from 6 am on, and Valerie Schoolcraft and Kristin Chandler will come and help as well.
- d. The Cornhole Tourney went really well. More than 30 people participated. Randolph, Randolph Center, Brookfield, and Braintree were all represented. The event had to take place on the tennis courts, as the game requires lines. All winnings were donated back to the RRD. Paul Rae suggested getting the word out to the local campgrounds. Kristen Gage suggested RTCC students might be a good fit to build some more games. Kristin Chandler agreed and will get in touch with the RTCC building trades program.

#### **4. Scheduled Items:**

- a. Dalyn Luedtke has created a template for the RRD strategic plan. The four categories include: 1. Increase Visibility of RRD, 2. Fundraising/Grant Writing, 3. Utilization of Rec Dept Resources, and 4. Relationships with Brookfield and Braintree. Larry Davignon suggested changing #3 to “Development of New Programming and Spaces” and the group agreed. Kristin Chandler asked about how ordinances might fit into this plan, and Dalyn Luedtke mentioned that there is no drinking fountain at the tennis court. Subsequently, a fifth category was added for Infrastructure and Ordinances.
- b. Subcommittees will be formed for each of the categories. Those will be: Section 1, Increase Visibility of RRD: Valerie Schoolcraft and Kyla Grace; Section 2, Fundraising/Grant Writing: Kristen Gage; Section 3, Development of New Programming and Spaces: Larry Davignon; Section 4, Relationships with Brookfield/Braintree: Dalyn Luedtke, Kristin Chandler, and Megan O'Toole of Braintree; and Section 5, Policies and Ordinances: Kristin Chandler. Paul Rae is unable to commit to participating in the subcommittees because of his numerous commitments to other town and community committees.

c. Valerie Schoolcraft submitted a sample mission statement, development ideas, and sample logos for the committee to consider. The group thought it was an excellent start, and there was general consensus that the current logo should be replaced. Valerie Schoolcraft has volunteered to create the new RRD logo at no charge, and Tommy Zani is doing some design work as well. Valerie asked for design input but the group deferred and gave her creative license. She will bring drafts to a future meeting.

**5. Update on Grant Funding**

a. Paul Rae, who serves on the Lamson-Howell Foundation grant committee, announced that the grant request submitted by Haidi Arias has been approved. Neither of them could remember the exact amount, but it was in the neighborhood of \$4,000-4,500. He said grants are awarded quarterly, and that the RRD could submit funding requests each quarter.

**6. Adjournment:** 6:35 pm.

The next meeting is scheduled for August 19<sup>th</sup> at 5:30 pm.