

# Town of Randolph

## ZONING PERMIT APPLICATION

**Permit Number**

**Z24-**

Parcel ID

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\$

Est. cost of project

App. fee

\$

(see fee schedule on last pg.)

**Applicant name(s)**

**Mailing address**

**Preferred daytime contact**

phone

email

**Street address of property**

**Lot size**

**Property Owner (if not Applicant)**

**Mailing address**

### DESCRIPTION OF PROPOSED WORK

**Present use(s) of property**

One-family    Farm    Other (describe)

**Proposed use(s) of property**

Same as existing    Other (describe)

**The proposed work involves**  
(check ALL that apply):

**Description of proposed work (incl. dimensions if site plan approval is NOT required):**

- New structure
- Alteration/renovation
- Addition/enlargement
- Demolition/removal
- Farm structure
- None of the above

**Will the new or renovated structure/addition be heated or cooled?**    N/A    yes    no

**Height:** \_\_\_\_\_ ft.

**Closest distance between new structure/addition and the following property lines (as shown on sketch):**

front (center line of road) \_\_\_\_\_ ft.   back: \_\_\_\_\_ ft.   right: \_\_\_\_\_ ft.   left: \_\_\_\_\_ ft.

**No. & type of farm animals (for farm structures):** \_\_\_\_\_

**Applicant requests:**    local Act 250 review    variance    waiver (see § \_\_\_\_\_)

### INITIAL ACTIONS OF THE ADMINISTRATIVE OFFICER (see Rights of Appeal on last page)

Zoning District: \_\_\_\_\_ Use category: \_\_\_\_\_ Use classification: \_\_\_\_\_

Application is REFERRED to the DRB for the following reviews:    site plan    conditional use    other \_\_\_\_\_

See separate "Initial Actions" form

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### FINAL ACTION OF THE ADMINISTRATIVE OFFICER (see Rights of Appeal on last page)

APPROVED    DENIED\*    NO PERMIT REQUIRED (exempt / ag. practice / other\*)

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moma

**WATER AND WASTEWATER INFORMATION (to be completed even if no changes are proposed)**

**Z24-**

Water is:  private (well/spring)  public system  
 Sewer is:  on-site (septic)  public system

Total number of bedrooms: existing \_\_\_\_\_  
 proposed \_\_\_\_\_

Will the new accessory structure have plumbing?  N/A  No  Yes

**For existing septic systems only:** Year of installation: \_\_\_\_\_  
 Prop. owner when installed:  Applicant  Have no idea  Probably was \_\_\_\_\_

**CERTIFICATIONS OF APPLICANT AND/OR PROPERTY OWNER**

PROPERTY OWNER: The undersigned property owner hereby certifies that the information on this application is true and accurate, consents to its submission, and understands that if the application is approved, the zoning permit and any attached conditions will be binding on the property. Further, the undersigned authorizes the Administrative Officer access, at reasonable times, to the property covered by the permit issued under this application, for the purposes of ascertaining compliance with said permit.

\_\_\_\_\_  
*Property Owner's signature* \_\_\_\_\_  
*Date*

APPLICANT (if not property owner): The undersigned applicant hereby certifies that ALL the information submitted on and with this application is true and accurate.

\_\_\_\_\_  
*Applicant's signature* \_\_\_\_\_  
*Date*

**RIGHTS OF APPEAL**

An applicant and/or interested person (as defined in 24 VSA §4464) may appeal this decision to the Development Review Board (DRB) within 15 days of the date of the decision, for a fee of \$150 and notice in writing, mailed or delivered to the Clerk of the DRB, giving the reasons for the appeal. Failure to appeal this decision may prevent any party from arguing against its elements in a future hearing or appeal. (24 VSA §4472). If the appeal is decided in favor of the appellant, either in whole or in part, the fee is refunded.

**OFFICE USE ONLY**

Received  -  - **24**     \$    -  - **24**      paid  deposited      -  - **24**  
 Application deemed complete

-  - **24**     ECC req'd?  yes  no      -  -   *moma*  
 Permit posted     Certificate of Compliance

**ADDITIONAL COMMENTS (by Administrative Officer)**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FEE SCHEDULE**

Below are the fees for the most common applications. Higher fees apply to projects in the flood plain or requiring DRB and/or design review. **Contact the Zoning Administrator for the full fee schedule.**

- Residential (one- & two-family properties) = \$80
- Accessory structures = \$50

**RANDOLPH ZONING DEPARTMENT CONTACT INFORMATION**

Randolph Zoning Administrator

Randolph Town Hall email: [zoning@randolphvt.org](mailto:zoning@randolphvt.org)  
 7 Summer Street phone: **802.728.5433 x13**  
 PO Drawer B web: [www.randolphvt.org](http://www.randolphvt.org)  
 Randolph, VT 05060 fax: 802.728.5818

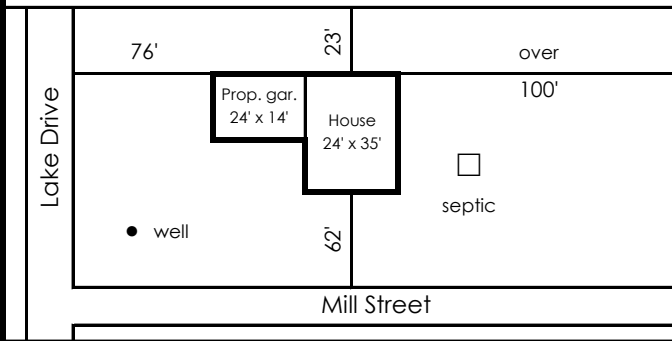
Please note

If you are unsure of what application to use please call the Zoning Administrator.

**SAMPLE SKETCH**

Provide a sketch that shows the following:

**Z24-**



1. Location and dimensions of existing and proposed structures.
2. Distance between such structures and the property lines, center of roadways and rivers/streams.
3. Location of driveways and parking areas.
4. Location of well and septic system (incl. replacement area, if any) AND/OR water and sewer service lines.

see below       see attached (# pages \_\_\_\_\_ )