

**Town of Randolph**  
**Regular Meeting Minutes**  
**Selectboard (DRAFT)**  
**January 18, 2024**



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2 **\*This meeting was hybrid, with remote access provided via Zoom.**

3 **\*\*This draft is intended for open meeting law compliance. A more detailed version may**  
4 **replace the draft.**

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6 **Selectboard:** Trini Brassard, Larry Satcowitz, Alissa Matthews, Stephanie Tyler, and Tom  
7 Ayres.

8  
9 **Municipal Staff:** Trevor Lashua, Town Manager; John Shangraw, Highway Superintendent;  
10 Chief Scott Clouatre, Randolph PD.

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12 **Public Attendees** (in person): Jon Kaplan, Andrew Terry, Michael Penrod, “Steve”, and others.

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14 **Public Attendees** (via Zoom): Anne Kaplan, Michael Collins, Jamaica Kelly, and others.

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16 **Media:** ORCA (both in room and via Zoom).

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18 **1. Call to Order**

19 Trini called the meeting to order at 5:33 p.m.

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21 **2. Public Comment**

22 Jon Kaplan asked to speak about the Police District and budget. He was referred to #5.b.

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24 **3. Approval of Agenda**

25 *Tom moved to approve the agenda with one amendment – switching the order of review of the*  
26 *Highway and Police Fund budgets. Stephanie seconded. The motion passed 5-0.*

27  
28 **Consent Calendar (#4)**

29 *Larry moved to approve the consent calendar as presented. Alissa seconded. The motion passed*  
30 *5-0.*

31  
32 **Business (#5)**

33  
34 **5.a. – Consider RACDC Neighborhood Development Area Designation (NDA) Expansion.**

35 Julie Iffland of RACDC described the NDA, and the request to add two parcels. The addition of  
36 the two parcels requested allows access to funding programs for RACDC projects.

37  
38 The Board discussed the boundaries, the need to involved the Planning Commission in a  
39 conversation about any changes to them, and including the NDA conversation in the Town Plan  
40 update process. There was also discussion about the timing of the request and the amount of  
41 information provided.

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43 *Alissa moved to approve the two amendments to the Neighborhood Development Area*  
44 *Designation boundaries as requested. Tom seconded. The motion passed 5-0.*

45  
46 *5.b – FY25 Budget Review and Discussion.*

47 Trevor walked through the Police Fund budget, with assistance from Chief Clouatre, highlighting  
48 the major changes on the revenue and expenditure sides. The budget proposed is based upon the  
49 existing district model budget considered by the Police Services Committee, with changes to the  
50 timing of hiring two new officers, and the funding source for one. The proposed budget would  
51 add two full-time certified law enforcement officers, and a contribution towards a crisis response  
52 worker with a local agency. The General Fund payment for service is also shown as changed; a  
53 \$25,000 increase is in the draft (to \$125,000 total). Health insurance and salary pressures were  
54 highlighted, as were capital needs not included – namely the need for two replacement cruisers.

55  
56 [***Please note:*** all budget sheets are available in the meeting packet (p.15) posted to the website,  
57 or available [by clicking here](#)].

58  
59 A lengthy discussion followed, involving Board members, members of the public, and Town  
60 staff. Among the topics covered:

- 61 • Existing district vs. expanded district vs. townwide. Opinions were shared, and varied,  
62 and questions about mechanical needs were included (i.e. how an expanded district vote  
63 and budget would be handled).
- 64 • There was clarification that the proposed budgets – at no time – included 24/7 coverage.
- 65 • There was clarification that the proposed budgets and department size were based on  
66 practice, needs, scheduling, benchmark data, call volume, officer safety, and overall  
67 effectiveness and efficiency of operations.
- 68 • Tax impacts and the differences in who pays – and how much – depending on policing  
69 model. There was reference to property tax impact estimates from the 11/28 forum, along  
70 with discussion of the reappraisal’s progress providing only a “snapshot” look at a  
71 possible outcome (the grand list will be changed from that snapshot effort).
- 72 • Anyone wishing to view the conversation in full can visit ORCA Media’s recording  
73 (when available) [by clicking here](#).

74  
75 Trevor walked through the Highway Fund budget, with assistance from John Shangraw,  
76 highlighting the major changes on the revenue and expenditure sides. Like other sectors of the  
77 Town’s proposed FY25 budgets, the cost for people – wages, health insurance, retirement, and so  
78 on – is projected to increase.

79  
80 The Board and staff discussed operations, equipment needs, truck replacement schedules,  
81 gasoline and diesel system management, and materials needed.

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83 The Board and staff reviewed a draft capital improvement program for FY25, which included  
84 transfers to reserves, grant matches, and paving projects.

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**Manager’s Report (#6)**

There was nothing to add.

**Executive Session (#7)**

*Tom moved that the Board enter executive session to discuss contracts, pursuant to 1 V.S.A. § 313 (a) (1) (A), after finding it was necessary. Larry seconded. The motion passed 5-0.*

*Stephanie moved to exit executive session. Larry seconded. The motion passed 5-0. No action was taken as the result of executive session.*

*Alissa moved to adjourn at 8:41 p.m. Stephanie seconded. The motion passed 5-0.*

**The Board’s next meeting is Thursday, January 25<sup>th</sup>, at 5:30 p.m.**