

**Town of Randolph  
Regular Meeting Minutes  
Selectboard (DRAFT)  
February 8, 2024**



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2 **\*This meeting was in a hybrid format, with access provided via Zoom.**

3 **\*\*This draft is intended for open meeting law compliance. A more detailed version may**  
4 **replace the draft.**

5  
6 **Selectboard:** Trini Brassard, Larry Satcowitz, Alissa Matthews (via Zoom), Stephanie Tyler,  
7 and Tom Ayres (via Zoom).

8  
9 **Municipal Staff:** Trevor Lashua, Town Manager; Chief Scott Clouatre, Randolph Police; Mimi  
10 Burstein, Town Assessor; and Jeff Gout, Planning, Zoning, and Grants Administrator.

11  
12 **Public Attendees:** Martha Hafner, Kolbey Haupt, Nancy Rice, John Doss, Maria Puglisi, and  
13 “Steve.”

14  
15 **Public Attendees** (via Zoom): Jon Kaplan, Michael Collins, and Sydney Steinle (TRORC).

16  
17 **Media:** ORCA Media (in room and via Zoom).

18  
19 **Regular Meeting**

20  
21 **1. Call to Order**

22 Trini called the regular meeting to order at 5:30 p.m.

23  
24 **2. Public Comment**

25 Martha Hafner asked about the process and timing for a parental rights ballot question and  
26 petition. There was discussion on process, timing, and whether or not that would even appear on  
27 a municipal ballot.

28  
29 Kolbey Haupt asked about a zoning permit. He was referred to Jeff Gout.

30  
31 **3. Approval of Agenda**

32 *Larry moved to approve the agenda as presented. Stephanie seconded. The motion passed 5-0.*

33  
34 **Consent Calendar (#4)**

35 *Larry moved to approve the agenda as presented. Stephanie seconded. The motion passed 5-0.*

36  
37 **Business (#5)**

38  
39 **5.a. – PUBLIC HEARING – Proposed Changes to the Land Use Regulations.**

40 Trini opened the public hearing at 5:36 p.m.

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42 There was general discussion about the items available prior, and the desire for a red-lined copy  
43 and/or other document showing the proposed changes. There was also discussion about what  
44 elements were required by statute, what elements were changing to ensure conformance with the  
45 Town Plan, and which elements were more discretionary.

46  
47 The minimum lot size for the high-density village residential district was discussed. The question  
48 was whether 5,000, 8,000, or 10,000 square feet was appropriate. The Board was looking to see  
49 the 5,000 square foot size incorporated in the proposed changes.

50  
51 There was a question about notice. The Town provides notice of proposed changes to all in town  
52 in accordance with Statute.

53  
54 The Board will meet again on the bylaw amendments, and provide the documents as described.  
55 Sydney Steinle at TRORC offered to assist, and has been helping the Town throughout the  
56 process.

57  
58 March 14<sup>th</sup> was listed as the likely date of the next hearing.

59  
60 Trini closed the public hearing at 5:59 p.m.

61  
62 5.b. – Consider Kimball Public Library Grant Application Requests.

63 There were two.

64  
65 *Alissa moved to approve the application requests as presented. Tom seconded. The motion*  
66 *passed 5-0.*

67  
68 5.c. – Consider Appointment to Boards, Committees, and Commissions.

69 The Board discussed the openings on the Conservation Commission and the number of  
70 candidates. With multiple seats and a chance to appoint to full terms in March, the Board held  
71 off on appointments.

72  
73 The Board did review a single applicant for the Planning Commission, where multiple openings  
74 exist.

75  
76 *Tom moved to appoint Matt Murawski to the Planning Commission. Larry seconded. The motion*  
77 *passed 5-0.*

78  
79 5.d. – Consider Wastewater Allocation for 1538 VT Route 66.

80 The allocation request is for more capacity for the Orange County Parent-Child Center’s new  
81 facility. The system has plenty of capacity.

82

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83 *Stephanie moved to approve the allocation of capacity as requested. Larry seconded. The motion*  
84 *passed 5-0.*

85  
86 *5.e. – Consider Approving the PVR-4155 (Certification of No Appeals).*

87 The Board discussed the lack of appeals with Mimi Burstein briefly.

88  
89 *Larry moved to the approve the PVR-4155. Stephanie seconded. The motion passed 5-0.*

90  
91 *5.f. – Discuss Town Meeting – Public Hearing and Information Meeting and Town Meeting*  
92 *(Saturday).*

93 The Board discussed both events, and the need to have an additional forum on policing. Most of  
94 the Board’s time will be spent on the Monday information meeting and hearing required by  
95 statute. Members will be available to answer questions during the Saturday event.

96  
97 Thursday, February 22<sup>nd</sup> was selected as a police forum date. Staff was asked to find a venue or  
98 secure the one at VTC from last time. There was discussion about making sure that the Zoom  
99 and sound systems work fully.

100  
101 *5.g. – Provide Initial ARPA Obligation Feedback.*

102 Trevor described this as a mechanical conversation focused on creating an evaluation matrix for  
103 Board use. Alissa said she had good examples to provide.

104  
105 **Manager’s Report (#6)**

106 Trevor reported that the annual report had been submitted to the printer earlier in the day.

107  
108 **Executive Session (#7)**  
109 No session was required.

110  
111 *Stephanie moved to adjourn at 6:30 p.m. Larry seconded. The motion passed 5-0.*

112  
113 **The Board’s next regular meeting is Thursday, March 14<sup>th</sup>, at 5:30 p.m.**

114