

**Town of Randolph**  
**Regular Meeting Minutes**  
**Selectboard (DRAFT)**  
**August 8, 2024**



1  
2 **\*This meeting was hybrid, with remote access provided via Zoom.**

3 **\*\*This draft is intended for open meeting law compliance. A more detailed version may**  
4 **replace the draft.**

5  
6 **Selectboard:** Trini Brassard, Larry Satcowitz, Stephanie Tyler, and Molly Mullen (via Zoom)

7  
8 **Municipal Staff:** Trevor Lashua, Town Manager; Scott Clouatre, Police Chief; Judy Powell,  
9 Exec. Assistant

10  
11 **Public Attendees** (in person): Robin Goodall, Amy Grasmick, Diane Nelligan, Heather  
12 Bowman, Tammy Munyon, Ed Rooney, Justin Poulin, Karen Lowry Reed.

13  
14 **Public Attendees** (via Zoom): Elizabeth Egan, “Charlene”, “Janet”, Meg Campbell.

15  
16 **Media:** ORCA (in the room and via Zoom).

17  
18 **Regular Selectboard Meeting**

19  
20 **1. Call to Order**

21 Trini called the meeting to order at 5:30 p.m.

22  
23 **2. Public Comment**

24 There was no public comment.

25  
26 **3. Approval of Agenda**

27 *Larry moved to approve the agenda. Stephanie seconded. The motion passed 4-0.*

28  
29 **4. Consent Calendar**

30 Stephanie mentioned that the minutes from July 22 didn’t reflect the motion that was made  
31 regarding the paving bid. The minutes will be corrected and submitted for approval at the next  
32 meeting.

33  
34 *Stephanie moved to approve the consent calendar, warrants only. Larry seconded. The motion*  
35 *passed 4-0.*

36  
37 **5. Business**

38  
39 *5.a.- Preservation Easement Discussion with Representatives of the Grant Entities (Preservation*  
40 *Trust of Vermont, Vermont Housing and Conservation Board).*

July 22, 2024

**Town of Randolph**  
**Regular Meeting Minutes**  
**Selectboard (DRAFT)**  
**August 8, 2024**



41 Elizabeth Egan, Counsel for VHCB explained why an easement is required and clarified possible  
42 restrictions due to the historic elements. Trini asked if VHCB was open to revisions in the  
43 language. Trevor will forward the proposed changes to VHCB for review.  
44

45 5.b. – Consider RACDC Request for Public Hearing-Hedding/Church/Forest Phase I.

46 Diane Nelligan, RACDC stated that in order for them to meet grant application requirements,  
47 they need a public hearing at the next selectboard meeting.  
48

49 *Stephanie moved to approve the request for a public hearing at the Board’s September 12<sup>th</sup>*  
50 *meeting. Larry seconded. The motion passed 4-0.*  
51

52 5.c. – Consider Additional Allocation of Water/Wastewater for 32 N. Main St.

53 Trevor explained that the request is for 89 gallons per day (gpd) to be added to both the water  
54 and wastewater allocations for the Bethany Church. There is plenty of capacity for this  
55 allocation.  
56

57 *Stephanie moved to approve the allocation. Larry seconded. The motion passed 4-0.*  
58

59 5.d. - Consider Tax Stabilization for My Place Hotel.

60 There was a late request to move this item to the September meeting.  
61

62 5.e. – Town Clerk/Treasurer Vacancy Update.

63 Trevor advised that the candidate is here tonight for an interview in executive session.  
64

65 5.f. - Justin Poulin – Lincoln Avenue (by request).

66 Justin stated that he’s wondering what the Town’s scope is as he owns adjacent property. He  
67 talked to the VT Land Trust and they told him that the Town would need approval from them.  
68

69 Trini advised that there is nothing proposed impacting his property. Trevor provided clarification  
70 to the Land Trust before the meeting that the project proposed – a culvert extension and armoring  
71 off Lincoln Avenue – is on Town-owned property that does not neighbor Justin’s. There has  
72 been some conversation about the possibility of mitigation money for the bank surrounding the  
73 properties on Arlington Court, around the riverbend towards Lincoln Avenue.  
74

75 5.g. – Discussion on Town Charter -- Continuation.

76 Trevor reported that he is still working on this project.  
77

78 **6. Manager’s Report**

79 The projected dates for paving are August 22-28. Met with FEMA again today. Half of the apple  
80 tree next to Town Hall came down. There is significant rot, and a general consensus among  
81 Town staff, the tree warden and deputy tree warden, and an experienced tree service, that the

**Town of Randolph**  
**Regular Meeting Minutes**  
**Selectboard (DRAFT)**  
**August 8, 2024**



82 remainder of the tree should be cut down. Trini said grafts were taken years ago, and the tree  
83 lives on through those.

84

85 *Larry moved to have Trevor contact a tree removal service to take down the hazardous tree.*  
86 *Stephanie seconded. The motion passed 4-0.*

87

88 **7. Executive Session**

89

90 *Stephanie moved that executive session is necessary and prudent and that premature general*  
91 *public knowledge would place the Town at a disadvantage. Larry seconded. The motion passed*  
92 *4-0.*

93

94 *Stephanie moved motion to enter executive session pursuant to 1 V.S.A § 313 (a) (1) (A)*  
95 *[contracts], 1 V.S.A § 313 (a) (1) (B) [collective bargaining], 1 V.S.A § 313 (a) (1) (F)*  
96 *[attorney/client communications], 1 V.S.A § 313 (a) (2) [real estate], and 1 V.S.A § 313 (a) (3)*  
97 *[personnel] and to invite Tammy Munyon into the session. Larry seconded. The motion passed*  
98 *4-0.*

99

100 Executive session entered at 6:01pm.

101

102 *Stephanie moved to exit executive session at 7:05 p.m. Larry seconded. The motion passed 4-0.*

103

104 *Stephanie moved to appoint Tammy Munyon as Town Clerk and Treasurer, with the term*  
105 *expiring in March 2025. Larry seconded. The motion passed 4-0.*

106

107 *Stephanie moved to adjourn at 7:06 p.m. Larry seconded. The motion passed 4-0.*

108

109 A recording of this meeting can be found by clicking on the link below:

110 [https://us06web.zoom.us/rec/share/afLxHTTuH0ryfaBAI3XzTfiEPCkkl\\_oXmPbjU-](https://us06web.zoom.us/rec/share/afLxHTTuH0ryfaBAI3XzTfiEPCkkl_oXmPbjU-MUUiWfD_Zb8tL2wsD3H2BuTccQ-.eXG-951lbylUxjyJ?startTime=1723152585000)  
111 [MUUiWfD\\_Zb8tL2wsD3H2BuTccQ-.eXG-951lbylUxjyJ?startTime=1723152585000](https://us06web.zoom.us/rec/share/afLxHTTuH0ryfaBAI3XzTfiEPCkkl_oXmPbjU-MUUiWfD_Zb8tL2wsD3H2BuTccQ-.eXG-951lbylUxjyJ?startTime=1723152585000)

112

113

**The Board's next meeting is Thursday, September 12, at 5:30 p.m.**