

**Town of Randolph
Regular Meeting Minutes
Selectboard (DRAFT)
September 3, 2024**



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2 ***This meeting was hybrid, with remote access provided via Zoom.**

3 ****This draft is intended for open meeting law compliance. A more detailed version may**
4 **replace the draft.**

5
6 **Selectboard:** Trini Brassard, Larry Satcowitz, Stephanie Tyler, Alissa Matthews and Molly
7 Mullen

8
9 **Municipal Staff:** Trevor Lashua, Town Manager (via Zoom); Tammy Munyon, Town Clerk;
10 Judy Powell, Exec. Assistant

11
12 **Public Attendees** (in person): Kate Branstetter

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14 **Public Attendees** (via Zoom): N/A

15
16 **Media:** N/A

17
18 **Regular Selectboard Meeting**

19
20 **1. Call to Order**

21 Trini called the meeting to order at 5:30 p.m.

22
23 **2. Public Comment**

24 There was no public comment.

25
26 **3. Approval of Agenda**

27 Trini advised that the agenda needs to be amended to include authorizing the new Town Clerk as
28 a signer for bank accounts.

29 *Stephanie moved that the agenda be approved as amended. Molly seconded. The motion passed*
30 *5-0.*

31
32 **4. Consent Calendar**

33 *Larry moved to approve the consent calendar as presented. Stephanie seconded. The motion*
34 *passed 5-0.*

35
36 **5. Business**

37
38 **5.a.- Consider Setting FY25 Tax Rates.**

39 Trevor reported that this was the first reappraisal in 18 years and that the Grand List changed by
40 nearly 50%. Trini had hoped the Listers would be present, she questioned why values for
41 businesses in town dropped but businesses outside the village increased. There was discussion

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42 about a likely increase in delinquent taxes, increased payment plans, and budget impact.
43 *Stephanie moved to set the tax rate as presented. Larry seconded. The motion passed 5-0.*
44

45 5.b. – Consider Approving Assembly Permits for Black Meadow, et al and Dubois and King.
46 *Stephanie moved to approve both assembly permits. Alissa seconded. The motion passed 5-0.*
47

48 5.c. – Consider Setting FY26 Budget Goals and Priorities.
49 Trini suggested that we wait to what the impact the new tax bills have when they go out. Trevor
50 agreed that cash flow may become an issue.
51

52 5.d. – Discussion – Needs Assessments and Building Planning.
53 Trevor would like to see a needs assessment for the organization, capital planning for buildings,
54 in particular, the police facility.
55

56 5.e. – Discussion on Town Charter - Continuation.
57 Trevor advised that he has a rough draft.
58

59 5.f. – Consider Authorization Town Clerk/Treasurer as Signer on Bank Accounts.
60 *Stephanie moved that the Selectboard authorize Town Clerk/Treasurer Tammy Munyon to be the*
61 *primary signer for accounts held by the Town of Randolph in the following banking institutions:*
62 *Bar Harbor Bank & Trust, Northfield Savings Bank, and Mascoma Bank. Molly seconded. The*
63 *motion passed 5-0.*
64

65 5.g. – Discussion on Town Charter -- Continuation.
66 Trevor reported that he is still working on this project.
67

68 **6. Manager’s Report**

69 Trevor advised he has nothing new to add.
70

71 **7. Executive Session**

72 Trevor reported that there are no updates to the collective bargaining and that an Executive
73 Session probably isn’t needed.
74

75 **8. Adjournment.**

76 *Stephanie moved to adjourn the meeting. Seconded by Molly. The motion passed 5-0.*
77 *Meeting adjourned at 6:14pm.*
78

79 A recording of this meeting can be found by clicking on the link below:

80 https://us06web.zoom.us/rec/share/pbioT2BbY2GrnlPs8BUJ9UckfBurp9dhRfkCxbuTue3R971dGTAMyDWDd2t3j9W.JmKWYn39s2MV9J_s
81
82

83 **The Board’s next meeting is Thursday, October 10, at 5:30 p.m.**