

Town of Randolph
Regular Meeting Minutes – Selectboard (DRAFT)
October 13, 2022



1
2 ***This meeting was hybrid, with remote access provided via Zoom.**

3 ****This draft is intended for open meeting law compliance; a more detailed version may**
4 **replace the draft.**

5
6 **Selectboard:** Trini Brassard, Larry Satcowitz, and Perry Armstrong (via Zoom), Pat French (via
7 Zoom).

8
9 **Municipal Staff:** Trevor Lashua, Town Manager; Kimberly Grout, John Shangraw, Chris
10 Chambers, Mark Rosalbo (via Zoom), Paige Wierikko (via Zoom)

11
12 **Public Attendees:** Matt, Justin Poulin, Doug Boardman, Patrick Giordano (Gifford), Chelsie
13 Brown, Andrea Gould Easton, Peggy Whiteneck, David Rubin, Marica Hammond, Sonny Holt
14 (via Zoom), Betsy Race (via Zoom),

15
16 **Media:** ORCA in person and via Zoom.

17
18 **Board of Liquor Control Meeting**

19
20 1. Call to Order

21
22 Trini called the meeting to order at 5:30.

23
24 2. Public Comment

25
26 There was no public comment.

27
28 3. Approval of Agenda

29
30 *Larry moved to approve the agenda. Perry seconded. The motion passed.*

31
32 4. Consider 1st Class Liquor License for Wee Bird Bagel Café.

33
34 The liquor license application is enclosed; the Selectboard will be acting in its capacity as the
35 Local Board of Liquor Control.

36
37 *Larry moved to approve the first-class liquor license for Wee Bird Bagel Café, doing business as*
38 *Wee Bird Bagel Café. Perry seconded. The motion passed.*

39
40 *Larry moved to adjourn the Board of Liquor Control Meeting. Perry seconded. The motion*
41 *passed.*

42
43 **Regular Selectboard Meeting**

Town of Randolph
Regular Meeting Minutes – Selectboard (DRAFT)
October 13, 2022



44
45 1. Call to Order

46
47 Trini called the Regular Selectboard Meeting to order at 5:40.

48
49 2. Public Comment

50
51 There was no public comment.

52
53 3. Approval of Agenda

54
55 *Larry moved to approve the agenda. Perry seconded. The motion passed.*

56
57 4. Consent Calendar (meetings minutes, warrants).

58
59 *Perry moved to approve the minutes as presented. Larry seconded. The motion passed.*

60
61 **Business (#5)**

62
63 5.a. – Consider Equipment Proposals.

64 Staff presented a follow-up proposal from last month’s conversation about equipment for the
65 Highway Department; there was also a conversation about replacing the Water/Wastewater
66 Department’s jetter (another piece of equipment that’s well past its prime). Staff will bring back
67 a purchase proposal for the jetter at the next Selectboard Meeting in November.

68
69 *Perry moved to authorize the purchase of the loader and roller as recommended by staff. Larry
70 seconded. The motion passed.*

71
72 5.b – Discuss Fire District #1 (Randolph Center) Water System.

73 This was a general discussion with members of the Prudential Committee of Fire District #1
74 (Randolph Center). The Water/Wastewater Committee had a conversation with the Fire District’s
75 leadership at the Prudential Committee’s request about operations, particularly the possibility of
76 greater Town involvement.

77
78 This was to determine to what extent the idea should be explored, and in so doing, how much
79 Town staff time will be needed.

80
81 There were a number of questions to consider, ranging from daily operations to funding capital
82 projects and debt service to statutory mechanics.

83
84 After much discussion, it was decided to continue the conversation and provide everyone with all
85 the necessary information.

86

Town of Randolph
Regular Meeting Minutes – Selectboard (DRAFT)
October 13, 2022



87
88 5.c – Consider Bethany Church Wastewater Bill (adjustment request).

89
90 *Perry moved to adjust the wastewater portion of the bill for Bethany Church to be calculated on*
91 *average use (the minimum of 5 units), adjusting for 123 units, for a reduction of \$1,537.50.*
92 *Larry seconded. The motion passed.*

93
94 5.d – Discuss New England Precision Discharge Agreement.

95 Water/Wastewater Superintendent Chris Chambers gave background information, including the
96 revised version of the discharge. The draft agreement was recommended for additional action by
97 the Water/Wastewater Committee.

98
99 *Perry moved to accept the discharge agreement with New England Precision, and authorized the*
100 *Town Manager to sign on behalf of the Town of Randolph. Larry seconded. The motion passed.*

101
102 5.e – Consider East Valley Community Group Use of Community Hall.

103 This was a general discussion about the use of the hall, based on recent conversations. The
104 building had been closed due to safety and liability concerns, with temporary, seasonal use
105 allowed following light repairs and the blessing of the State fire marshal’s office.

106
107 After a long discussion, it was decided that the Town would do a cost analysis to retrofit the Fire
108 Station with a bathroom and meeting space instead of using the community center.

109
110 5.f – Consider Appointment to the Water/Wastewater Committee.

111
112 *Larry moved to appoint Maury Smith to the Water/Wastewater Committee. Perry seconded. The*
113 *motion passed.*

114
115 5.g – Consider Sign Permit Application Appeal (Poulin).

116
117 “In accordance with the Sign Ordinance, appeals of decisions of the sign officer are heard and
118 considered by the Selectboard during a ‘public hearing’.

119
120 The sign ordinance is not a zoning regulation, nor was this an attempt to regulate anything on a
121 farm property; the ordinance regulates signs through the miscellaneous regulatory powers of the
122 municipality described in 24 V.S.A. § 2291 (7). The ‘triangle’ at the intersection of Main,
123 Central, and Park Streets is owned by the Town, not a private individual engaged in agricultural
124 or any other activity – in other words, the Town regulates the use of Town property, and there is
125 no agricultural exemption for that.”

126
127 *Larry moved to deny the appeal. Perry seconded. The motion passed.*

128
129 5.h – Assembly Permits (Halloween and Pumpkin Carving Event).

Town of Randolph
Regular Meeting Minutes – Selectboard (DRAFT)
October 13, 2022



130
131
132
133
134
135
136
137
138
139
140

Perry moved to approve both assembly permits as submitted. Larry seconded. The motion passed.

Manager’s Report (#6)

- a. Paving and grading, Staffing, Howard Hill, Reappraisal, Tractor Pulls and Fireworks, Traffic Ordinance, FY23 Wage Schedule.*

The Board’s next regularly scheduled meeting is Thursday, November 10th, at 5:30 p.m.