

**Town of Randolph**  
**Regular Meeting Minutes**  
**Selectboard (DRAFT)**  
**March 14, 2024**



1  
2 **\*This meeting was hybrid, with remote access provided via Zoom.**

3 **\*\*This draft is intended for open meeting law compliance. A more detailed version may**  
4 **replace the draft.**

5  
6 **Selectboard:** Trini Brassard, Larry Satcowitz (via Zoom), Alissa Matthews, Stephanie Tyler,  
7 and Molly Mullen.

8  
9 **Municipal Staff:** Trevor Lashua, Town Manager; Jeff Grout, Zoning Director, Judy Powell, Ex.  
10 Assistant, Scott Cloutre, Police Chief (via Zoom)

11  
12 **Public Attendees** (in person): Matt Murawski, Maria Puglisi, “Steve”

13  
14 **Public Attendees** (via Zoom): Nancy Rice

15  
16 **Media:** ORCA (via Zoom).

17  
18 **Board of Liquor Control Meeting**

19 1. Call to Order

20 Trini called the meeting to order at 5:30.

21 2. Public Comment

22 There was no public comment.

23 3. Approval of Agenda

24 *Stephanie moved to approve the agenda. Alissa seconded. The motion passed 5-0.*

25 4. Consider Liquor License Renewals (with outside consumption permits, if applicable).

26 The list of liquor license applications and renewals was considered.

27 *Stephanie moved to approve the liquor and tobacco license applications, with any outside*  
28 *consumption permits. Alissa seconded. The motion passed 5-0.*

29 *Stephanie moved to adjourn the Liquor Control Board meeting. Alissa seconded. The motion*  
30 *passed 5-0.*

31 **Regular Selectboard Meeting**

32  
33 **1. Call to Order**

34 Trini called the meeting to order at 5:32 p.m.

35  
36 **2. Selectboard Organization**

37 The first task for the Board each year once Town Meeting has concluded is the, “organizational  
38 meeting,” wherein the chair, vice-chair, and secretary are elected.

**Town of Randolph**  
**Regular Meeting Minutes**  
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40 *Stephanie nominated Trini as Chair. Larry seconded. The motion passed 5-0.*

41

42 *Alissa nominated Larry as Vice-Chair. Stephanie seconded. The motion passed 5-0.*

43

44 *Larry nominated Stephanie as Secretary. Alissa seconded. The motion passed 5-0.*

45

46 **3. Public Comment**

47 There was no public comment.

48

49 **4. Approval of Agenda**

50 *Stephanie moved to approve the agenda. Alissa seconded. The motion passed 5-0.*

51

52 **5. Consent Calendar**

53 *Stephanie moved to approve the consent calendar as presented. Alissa seconded. The motion*  
54 *passed 5-0.*

55

56 **6. Business**

57

58 **6.a. – Consider Proposed Changes to the Land Use Regulations.**

59 The next public hearing is tentatively scheduled for April. The Board was provided with an  
60 updated red-line version. Board members were asked to submit any questions by next week and  
61 to talk to the Zoning Administrator or Planning Commission regarding questions or  
62 clarifications.

63

64 Nancy Rice asked if there was going to be a public hearing. Trevor advised that it would likely  
65 be April 11<sup>th</sup> and that the public is free to submit questions via email as well.

66

67 **6.b.- Consider RACDC request regarding 1<sup>st</sup> Friday.**

68 This item was postponed by RACDC.

69

70 **6.c. – Consider ARPA feedback.**

71 The ARPA obligation selection criteria will be a standing topic until a system is adopted, and the  
72 funds obligated.

73

74 There was discussion amongst Board members in favor of investments or purchases that will  
75 save money or lessen work load. For example, a piece of equipment has the capacity to help  
76 financially and help employees do their job. Funds could also be used as a match for grants.  
77 Plans to work on a timeline and process at the next meeting were the action item.

78

79 Maria Puglisi asked what funds had already been spent. Trevor responded that the Orange  
80 County Parent Child Center had received \$100,000 and that just less than \$200,000 had been  
81 allocated to Police start-up costs.

**Town of Randolph**  
**Regular Meeting Minutes**  
**Selectboard (DRAFT)**  
**March 14, 2024**



82  
83 Matt Murawski commented that the committee’s top 10 recommendations included walk/bike  
84 accessibility.  
85

86 6.d. - Consider Appointments to Boards, Committees, and Commissions.

87 The Board was provided with an updated list of elected officials.  
88

89 The Board walked through each committee to discuss the members. There was discussion about  
90 whether the Police Services Committee would continue. There are several vacancies that will  
91 need to be advertised. The Board will revisit this item at a future meeting.  
92

93 Maria Puglisi asked if the Development and Review Committee had anything to do with  
94 sidewalks. She also commented on having a social worker on call and the role of the Town in  
95 such scenarios.  
96

97 6.e. – Town Meeting 2024 Review.

98 There was general discussion about developing a town charter, especially given the light turnout  
99 and a desire to see more people participate. The difference between in person and ballot-based  
100 participation was discussed in broad terms (2% or fewer of registered voters attended the floor  
101 meeting; ballot participation was in the double-digit ranges and most robust when ballots were  
102 mailed to voters). Trini was disappointed that Australian Ballot article didn’t pass, and that such  
103 a small number of voters made the decision. Stephanie asked if those voting at Town Meeting  
104 were supposed to be registered voters. Attendance at Town Meeting was discussed and if  
105 Saturday or Tuesday was better. Alissa asked if the voting machine was able to capture the time  
106 of day that voting was the heaviest at the polls.  
107

108 Maria Puglisi said she doesn’t think it matters if Town Meeting is Saturday or Tuesday. Matt  
109 Murawski asked if that could be brought up on the floor next year.  
110

111 6.f. - Consider Approving the Annual VTrans Financial Forms.

112  
113 *Stephanie moved to approve the forms as presented. Alissa seconded. The motion passed 5-0.*  
114

115 6.g. - Consider Approving Required VCDP Forms (for grants).

116  
117 *Stephanie moved to approve the forms as presented. Alissa seconded. The motion passed 5-0.*  
118

119 **7. Manager’s Report**

120 *FEMA meetings, future RFP’s, December storm – 2023 Audit – mud season – North Wells and*  
121 *Reservoir.*  
122

123 **8. Executive Session**

**Town of Randolph**  
**Regular Meeting Minutes**  
**Selectboard (DRAFT)**  
**March 14, 2024**



124 *Stephanie moved to find that executive session is necessary and prudent and that premature*  
125 *general public knowledge would place the Town at a disadvantage. Larry seconded. The motion*  
126 *passed 5-0.*

127  
128 *Stephanie moved to enter executive session pursuant to 1 V.S.A § 313 (a) (1) (A) [contracts] and*  
129 *1 V.S.A § 313 (a) (B) [collective bargaining] and 1 V.S.A § 313 (a) (1) (E)[probable ligation]*  
130 *and 1 V.S.A § 313 (a) (2) [real estate]. Alissa seconded. The motion passed 5-0. Executive*  
131 *session entered at 6:55pm.*

132  
133 *Stephanie moved to exit executive session at 8:08 p.m. Alissa seconded. The motion passed 5-0.*

134  
135 *Stephanie moved to adjourn at 8:08 p.m. Alissa seconded. The motion passed 5-0.*

136  
137  
138

**The Board's next meeting is Thursday, April 11<sup>th</sup>, at 5:30 p.m.**