

Selectboard Meeting of Thursday, May 11, 2017 at 5:30 p.m.
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Ross Evans, Michael Hildenbrand, Lawrence Satcowitz and Jerald Ward, MD.

Municipal Staff: Melvin Adams (Town Manager), Cindy Spaulding (Recorder), Bill Morgan (Facilities Manager), Loretta Stalnaker (Acting Police Chief) and Michael DeCubellis (Finance Director).

Public Attendees: Maryann Peck, Joshua Hester-Reyes, Sam Carleson (Green Lantern), Crystal Hand, Morgan Easton, Ward Joyce, Kevin McCollister, and Julie Iffland (RACDC), Shane Niles, Mayumi Wagstaff-Blaise, Cindy Brown, Josh Neibling, Camden Walters, Robert B. Durkee III, Thomas Jewd, Peter Reed, John and Ruth Lutz, Zac Freeman, Lynn Neibling, Rob Neibling, Jason Aldous, Daniel Devoe, Abby Thorp, Ken Mellsler (Catamount Solar), Adam Osha, John Race, Gene Bianco, Miles Hooper, Daryll Breau and TJ Riley.

Media: David Crosby (*Herald of Randolph*) and Naomi Hesslmer

1. Call to order

Mrs. Brassard called the meeting to order at 5:35 p.m.

2. Public Comment

Mr. Niles provided comment on lack of incentives for new businesses to locate in the downtown such as tax incentives and reduction in water and sewer rates for three years. He would like to see this in forefront of a new vision for the new Town Manager.

3. Approval of Agenda

On motion by Mr. Evans, seconded by Dr. Ward, the Board approved the agenda as presented. Vote 5-0-0.

4. Consent Calendar

On motion by Mr. Evans, seconded by Dr. Ward, the Board approved the consent agenda as presented. Vote 5-0-0.

- a. Meeting Minutes of April 13 and April 21
- b. Sale of Burial Plot to Ernest Craney
- c. Warrants

5. New Business

- a. Interview for DRB and EDC members

The Board conducted interviews with Adam Osha and Joshua Hester-Reyes for the Development Review Board. Both candidates provided their professional and personal background and views of the role as a DRB member and following the rules set in zoning regulations. Adam Osha provided an overview of his background and interest in the Development Review Board.

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The Board conducted interview with Peter Reed for the Economic Development Council. Candidate provided his professional and personal background and views of economic development. No other candidates available to be interviewed.

b. Budget Status presentation by Finance Director

The Board reviewed the status of the third quarter FY2017 budget. Mr. DeCubellis provided an overview of the budget.

Mrs. Brassard announced the Budget Committee was created and is supposed to report to the Selectboard on a quarterly basis.

Mr. Adams provided an overview of the Capital Budget and highlighted several changes in the paving and infrastructure projects.

c. Route 14 100 KW Solar Array Presentation (Mr. Evans left the meeting at 6:15 p.m.)

Mrs. Brassard turned the meeting over to Co-chair Hildenbrand as the project is on land she manages. Sam Carlson from Green Lantern Group provided an overview of the net meter solar arrays in the area, permitting process and who they are sent to. The project is at 2305 Vermont Route 14N owned by Ken Blaisdell in old gravel pit near the river just outside of the river corridor, type of screening material to be used. This is just informational, no action needed from the Selectboard.

Discussion ensued concerning the vegetative screening be dense enough for the aesthetics of the area, and geo tech engineering process to set the solar panels and other processes.

e. DLC Festival Permit

On motion by Mr. Satcowitz, seconded Dr. Ward, the Board approved the One Main Tap & Grill's DLC Festival Permit for the Central Vermont Brew Fest on October 7, 2017 between 2:00 p.m. and 8:00 p.m. at Ayers Brook Goat Dairy. Vote 4-0-0.

f. Brew Fest

On motion by Mr. Satcowitz, seconded by Dr. Ward, the One Main Tap & Grill's Central Vermont Brew Fest local assembly permit on October 7, 2017 between 2:00 p.m. to 8:00 p.m. at the Ayers Brook Goat Farm. Vote 4-0-0.

g. Bike Ride

On motion by Mr. Satcowitz, seconded by Dr. Ward, the Board approved the Braintree 357 Gravel Bike Ride local assembly permit on October 7, 2017 between 11:00 a.m. to 5:00 p.m. Vote 4-0-0.

h. RACDC's Concept of a Pocket Park (Mr. Evans returned at 7:10 p.m.)

Representatives of RACDC provided a presentation with RACDC's Concept of a Pocket Park at the junction of South Pleasant Street and Randolph Avenue. Discussion ensued regarding

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the roles of Catamount Solar, the Town, and RACDC/ Red Lion. It is suggested that there be a three-way lease agreement which outlines each party's rules and responsibilities for the property.

On motion by Dr. Ward, seconded by Mr. Evans, the Board approved the concept of a Pocket Park. Vote 5-0-0.

Discussion ensued concerning cost of insurance liability and the legal expenses.

On motion by Mr. Evans, seconded by Mr. Satcowitz, the Board approved the legal expenses not to exceed \$500 to outline the MOU/lease agreement between Catamount Solar, RACDC and Town. Vote 5-0-0.

i. One Main Tap and Grill Outside Consumption Permit

Mr. Niles requested the Board reconsider its decision for Outside Consumption permit serving area. Discussion ensued concerning the extended seating areas, the planters, ADA Compliance, complaints about the planters, sidewalk slopes difficulty for people to maneuver around obstacles, noise complaints.

Niles to come back with to scale drawings for the outside seating area, planters, and bollards.

On motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board approved planter barrels (which may need to be customized) on Merchants Row as long as ADA compliant. Vote 5-0-0

j. Grand List Extension from Board of Listers

On motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board approved the Lister's request for time extension for the Grand List. Vote 5-0-0.

k. Consultant Selection for Highway Garage Site Investigation

On motion by Dr. Ward, seconded Mr. Evans, the Board approved contract for contaminated site investigation at the Randolph Center Highway Garage to Pathways Consulting, LLC in the amount not to exceed \$92,000, approve the expenditure for subcontractors work of up to \$18,000, and authorized Mel Adams as authorized signatory. Vote 4-0-1 (Hildenbrand abstained).

k. Policies

- Lock Out/Tag Out and Confined Space

The draft policies were tabled to June meeting and to include all departments and certified training.

m. Randolph Food Shelf Banner Request to Hang on Gazebo

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On motion Mr. Evans, seconded by Mr. Hildenbrand, the board approved Randolph Area Food Shelf request to hang a banner at Gazebo and name the town as additional insured. Vote 5-0-0.

- n. Belmains Request to use Public Sidewalk for Outdoor Seating

On motion by Mr. Evans, seconded by Dr. Ward, the Board approved Belmains request for outside seating area as long it is within ADA compliance. Vote 5-0-0.

- o. New England Precision – Wastewater Allocation for 315 Beanville Road

On motion by Dr. Ward, seconded by Mr. Evans, the Board approved New England Precision wastewater allocation in the amount of 900 gallons per day for 75 employees at 315 Beanville Road. Vote 5-0-0.

- p. Rotary Club request to waive Sign fee

The Board reviewed the Rotary Club request to waive the sign fee.

On motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board approved waiving the \$50 dollar fee (each sign) for the Sunrise Rotary Club, and the Daytime Rotary Club. Vote 5-0-0.

- p. Grants

- Dry Hydrant – Blue Goose Drive, East Randolph (ratify)

TJ Riley inquired who would be responsible to maintain the approach and the dry hydrant on Blue Goose Drive.

On motion by Mr. Satcowitz, seconded by Mr. Evans, the Board approved the dry hydrant application at Blue Goose Drive as presented. Vote 5-0-0.

- Governor's Highway Safety Program (ratify)

On motion by Mr. Evans, seconded by Mr. Satcowitz, the Board approved ratifying submitting a grant application through the Governor's Highway Safety Program for Occupant Protection/DUI check points, Education and Equipment for Randolph Police Department. Vote 5-0-0.

- VT Sales Tax Reallocation

The Board reviewed the Vermont Sales Tax Reallocation program.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved submitting an application to Vermont Sales Tax Reallocation program. Vote 5-0-0

- Water System Asset Management

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On motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board approved submitting a grant application through Water system Asset Management in the amount of \$19,960 and appointed Melvin Adams as signatory. Vote 5-0-0.

- q. Award Bids for Roof on the Day Camp Rec Building – Park Street

On motion by Mr. Hildenbrand, seconded by Mr. Satcowitz, the Board requested Mr. Adams to get clarification of Burrell Roofing's bid compared to Vallar's bid for the Day Camp roof and to select the lower bid for comparable materials. Vote 5-0-0..

- r. Approve Application for General Obligation bond to fund the Village Fire Station

On motion by Mr. Hildenbrand, seconded Mr. Evans, the Board approved submitting a bond application in the amount of \$2.4 million to rebuild the Randolph Village Fire Station. Vote 5-0-0.

- s. Continued Committee, Commission and Representatives appointments

The board discussed candidates for the DRB and the role of the DRB members.

On motion by Mr. Evans, seconded by Mr. Satcowitz the Board appointed:
Adam Osha, and Chris Sargent for three year terms on DRB with term expire March 2020;
Trini Brassard for the remaining one year term on DRB with term to expire March 2018;
John Hart and Joshua Hester-Reyes as alternates to DRB with terms to expire March 2019;
Peter Reed to the Economic Development Council for a two year term to expire March 2019.

Vote 4-0-1 (Brassard abstained)

6. Old Business

There was no old business to discuss.

7. Executive Session Pursuant to 1 VSA 313 (if any) (Mr. Evans took minutes)

At 10:00 p.m. on motion Mr. Evans, seconded Dr. Ward the board went into executive session pursuant to 1 VSA 313(a)(3) to discussion personnel and litigation. Vote 5-0-0.

At 10:53 p.m. on a motion by Mr. Hildenbrand, seconded by Mr. Evans the board voted to come out of Executive Session. Vote 5-0-0.

At 10:53 p.m. on motion by Mr. Hildenbrand seconded by Mr. Evans, the Board voted to recess and continues its meeting on May 12, 2017. Vote 5-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder

Ross Evans
Selectboard Clerk

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Continued meeting on May 12, 2017 in Town Hall Conference Room A, 7 Summer Street

Selectboard: Mr. Hildenbrand, Mr. Ward and Mr. Satcowitz

Municipal Staff: None

Public Attendees: None

Media: None

1. Reconvene Executive Session

At 3:30 p.m. on motion by Mr. Hildenbrand, seconded by Mr. Ward, the Board reconvened its executive session pursuant to 1 VSA 313(a)(3) to interview candidates. Vote 3-0-0

At 4:35 p.m. on motion by Mr. Ward seconded by Mr. Satcowitz the Board returned to open session. Vote 3-0-0.

Action: No action taken at this time.

At 4:40 p.m. on motion by Mr. Hildenbrand seconded by Mr. Satcowitz the Board voted to adjourn until its next scheduled meeting of June 8, 2017 at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street. Vote 3-0-0.

Respectfully submitted,

Michael Hildenbrand
Selectboard Vice Chair