

Selectboard Meeting of August 10, 2017
Town Hall Conference Rooms A & B

Selectboard: Trini Brassard, Michael Hildenbrand and Lawrence Satcowitz (for Conference Room A meeting), Jerald Ward, MD. Arrived for regular meeting
Municipal Staff: Melvin Adams (Town Manager) and Cindy Spaulding (Recorder)
Public Attendees: Bill Morgan, Matt Murowski, John Race
Media: David Crosby (*Herald of Randolph*) and Matt Swenson (ORCA Media)

Town Hall Conference Room A at 5:00 p.m.

1. Call to order

Mrs. Brassard called the meeting to order at 5:04 p.m.

2. Executive Session Pursuant to 1 VSA 313 (a)(1) Litigation

At 5:04 p.m. on motion by Mr. Hildenbrand, seconded by Mr. Satcowitz, the Board entered into executive session pursuant to 1 VSA 313 (a)(1) Litigation and invited Mel Adams (Town Manager) and Joseph Farnham (via teleconference) to participate. Vote 3-0-0.

Dr. Ward joined the executive session at 5:07 p.m.

At 5:17 p.m. on motion by Mr. Hildenbrand, seconded by Mr. Satcowitz, the Board returned to executive session. Vote 4-0-0.

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the board authorized the Town Manager to finalize a settlement in the pending civil action by one Jordan Huntley against the Town and two town employees in consultation with legal counsel and Vermont League of Cities and Towns. Vote 4-0-0.

Regular meeting in Conference Room B.

1. Call to order

Mrs. Brassard called the regular meeting to order at 5:40 p.m.

2. Public Comment

No Public Comment

3. Approval of Agenda

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved the agenda as amended, moving Items 5 a, c, d, l and 6 b to the September 14, 2017 Selectboard meeting.. Vote 4-0-0..

4. Consent Calendar

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board approved the consent calendar as presented. Vote 4-0-0.

- a. Meeting Minutes of July 11, July 13, July 18 & 21 b. Sale of Burial Plot to Robert Rumazza and c. Warrants

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5. New Business

a. Set tax rates

This item tabled to September 14.

b. Close Streets for New World Festival

On motion by Mr. Satcowitz, seconded by Dr. Ward, the Board approved closing North Main Street from 6:00 a.m. to midnight on September 3, 2017 for the New World Festival. Vote 4-0-0.

c. Stop signs on Hull Street and Randolph Avenue

This item tabled to September 14.

d. Award Construction Contract for RVFD Station Rebuild/2 Central St

This item tabled to September 14.

e. Municipal Planning Grant for the Town Plan

On motion by Mr. Hildenbrand, seconded by Mr. Satcowitz, the Board authorized the Planning Commission to submit a grant application through VCDP Municipal Planning Grant in the amount up to \$10,000. Vote 4-0-0.

f. Set Public Hearing for RACDC Randolph House under VCDP Grant 07110-PG-2014-Randolph-00003

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board set a Public Hearing on September 14, 2017 at 5:30 p.m. in Town Hall Conference Room B to close out RACDC's Randolph House VCDP Grant 07110-PG-2014-Randolph-00003. Vote 4-0-0.

g. Propose purchase of used sidewalk plow

The Board reviewed the document requesting to purchase of a used 2000 Holder C240 sidewalk plow from George Daniels. Mr. Adams provided an overview history of sidewalk maintenance and the use of the sidewalk plow in the past two years. Discussion ensued concerning the history of the equipment including age and hours.

On motion by Mr. Satcowitz, seconded by Dr. Ward, the Board authorized the purchase of a 2000 Holder Model C240 sidewalk plow from George Daniels in the amount not to exceed \$12,500. Vote: 4-0-0.

h. Lock Out/Tag Out Policy

On motion by Mr. Hildenbrand, seconded by Mr. Satcowitz, the Board approved to adopt the Hazardous Maintenance Policy (lockout tag out) as amended as of August 7, 2017. Vote 4-0-0

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i. Confined Space Policy

The Board reviewed the Confined Space Policy named: *Permit Required Confined Space Entry Program*. Discussion ensued if the Alternate Entry PRCS Locations should be more generic. This item tabled to September 14.

j. Close Roads for Running Race in October (Correction not Bike Race as warned)

The Board reviewed the running race course on the assembly permit scheduled on October 7, 2017. Discussion ensued regarding the staging area at the Pleasant Street Parking Lot.

On motion by Mr. Hildenbrand, seconded by Mr. Satcowitz, the Board approved the Running Race assembly permit and extended the all public portions of the Pleasant Street Parking lot for the duration of the running race and after event, closing the temporarily closing North Main Street in front of Belmains fat the start of the race and to provide a amended staging area map to the Town Manager's office. Vote 4-0-0.

k. Appoint Members to Advisory Committees

The Board reviewed letters of resignation from Julie Iffland as Randolph's Representative to the Stagecoach Board of Directors and from Michael Tragner as a member of the Economic Council; letters of interest from Jason Lewis, Jessica Alfonso and Ian Sears to the Recreation Advisory Committee and Ruth Tucker for Randolph's representative to the Stagecoach Board of Directors and Police Advisory Committee.

The Board discussed out reaching for the Stagecoach rep and EDC vacancies, hold off on appointing anyone to the Police advisory Committee until the drafted charter including 21 Century Policing, hold off filling all vacancies on the Recreation Advisory Committee, which should include an individual from the East Randolph area.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board appointed Ian Sears to the Recreation Advisory Committee. Vote: 4-0-0.

Further discussion: set up interviews with Jason Lewis, Jessica Alfonso and any other person interested in the Recreation Advisory Committee, ask Mr. Evans if he will be continuing on the Recreation Advisory Committee or step down, set up interviews with Ruth Tucker for Randolph's representative to the Stagecoach Board of Directors.

l. Stage Road Realignment

This item tabled to September 14.

m. Interlibrary Loan Courier Pilot Project Grant Agreement: 01130 Courier LSTA 17.1.41

On motion by Michael, seconded by Dr. Ward, seconded by Mr. Hildenbrand the Board accepted the Interlibrary Loan Courier Pilot Project Grant Agreement 01130 Courier LSTA 17.1.41 and appointed Melvin Adams as authorize signatory. Vote: 4-0-0.

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6. Old Business

a. Review of Committee Appointee Process and Current Policy

This item tabled to September 14.

b. Legal Opinion and Agreement for RACDC's Pocket Park on Randolph Avenue

This item tabled to September 14.

c. Reconsider granite curbing on Prospect Street in lieu of concrete

Mr Satcowitz requested the Board to reconsider granite curbing instead of concrete curbing for the Prospect Street Project. Dr. Ward found studies that the granite curbing is best and suggested a policy and creating reserve fund. Discussion ensued regarding streets with granite and concrete, the curbing is a stormwater capital reserve expense, and to create a policy for consideration of which material to use for sidewalk projects. Tabled to September 14 meeting with a draft policy to be presented.

7. Other Business

Mr. Race inquired about the status of throwing up the one house roads maintained by the Highway Department. Mrs. Brassard reported that there will be a future meeting, the one house roads would not be abandoned, but could be reclassified as Class 4 roads which would be less maintenance requirements for the Highway Department.

8. Executive Session Pursuant to 1 VSA 313 (if any)

No items requiring executive session.

9. Adjournment

At 7:10 p.m. on motion by Mr. Hildenbrand, seconded by Mr. Satcowitz, the Board voted to adjourn until its next scheduled meeting of September 14, 2017 at 5:30 p.m. in Town Hall Conference Room B. Vote 4-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder