

Selectboard Meeting of December 14, 2017
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Ross Evans, Lawrence Satcowitz and Jerry Ward.
Absent: Michael Hildenbrand

Municipal Staff: Adolfo Bailon (Town Manager), Bill Morgan (Facilities Manager), Mardee Sanchez (Zoning Administrator), and Daniel Brunelle (Chief).

Public Attendees: Christine Everett (Clara Martin), Patrick French and ED Luce (Listers), Ellen Peltier (DownStreet), Gary Dir, Miles Hooper, Ken Cadow, Britt Haselton (Vermont Land Trust), Paul Kendall, Ruth Tucker, Tim Storrow (Castanea Foundation), Sam Lincoln, and Jay Hooper.

Media: David Crosby (*Herald of Randolph*)

Public Hearing

Mrs. Brassard opened the public hearing at 5:35 p.m.

The purpose of the public hearing is to take public comments on the proposed amendments to the Land Use Regulations (LUR), which will regulate development in the entire Town of Randolph. These amendments are mostly to clarify existing provisions or to correct technical deficiencies.

There were no questions or input from the public. Zoning Administrator clarified some issues regarding the approval process.

Mrs. Brassard closed the public hearing at 5:50 p.m.

Regular meeting

1. Call to order

Mrs. Brassard called the meeting to order at 5:50 p.m.

2. Public Comment

No public comments

3. Approval of Agenda

On motion by Dr. Ward, seconded by Mr. Evans, the Board amended its agenda to include Accessibility Modification Grant request and move agenda items e, i, and l up . Vote 4-0-0.

4. Consent Calendar

- a. Public Hearing Minutes of November 9, 2017
- b. Meeting Minutes of November 9 (regular), November 20 (Special) and December 6 (Special)
- c. Sale of Burial Plots to Deanna Petersen (10 grave lot); Shayne T. Berry (8 grave lot); Abigail McFadyen (1 grave lot); Michelle LaPlante (1 grave lot)
- d. Warrants

On motion by Dr. Ward, seconded by Mr. Evans, the Board approved the consent calendar as presented. Vote: 4-0-0.

Selectboard Meeting of December 14, 2017
Town Hall Conference Room B, 7 Summer Street

5. New Business

- a. Interview Stagecoach Representative candidate

The Board interviewed Ruth Tucker for the Stagecoach representative vacancy. Mrs. Tucker provided an overview of her background

- b. New Water Main on Elm Street & Hospital Hill Projects

Discussion and action tabled to January 11, 2018 meeting.

- c. VTC - WW Easement at 44 Water Street

On motion by Mr. Evans, seconded by Dr. Ward, the Board approved the easement for the sewer service connection at 44 Water Street and authorized Adolfo Bailon as signatory. Vote: 4-0-0.

- d. Application for DWSRF for New Wells

On motion by Mr. Evans, seconded by Dr. Ward, the Board approved submitting an application for funding the second phase of the new water supply project through DWSRF, amending the current contract with Dufresne Group for engineering services needed to apply for funding of up to \$24,000 and applying for a DWSRF loan amendment to cover that expense. Vote 4-0-0.

On motion by Mr. Evans, seconded by Dr. Ward, the Board moved to place a question on the Town Meeting warning for a bond vote on the new supply project. Vote 4-0-0.

- e. Adopt Amended Land Use Regulations - Mardee can you assist in these motions per Ross.

On motion by Dr. Ward, seconded by Mr. Evans, the Board voted to adopt Amendment #1 to the LUR as presented. Vote 4-0-0.

On motion by Dr. Ward, seconded by Mr. Evans the Board voted to adopt Amendment #2 to the LUR with the following edits to Part 1 of the Amendment: replace "DRB" with "ZA" in the first sentence of #2 and, in that same paragraph, add as the second sentence "The DRB may overrule the ZA's determination of applicability of the criteria by either exclusion or inclusion of criteria." . Vote 4-0-0

On a motion by Dr. Ward, seconded by Mr. Evans, the Board voted to adopt Amendments #3-9 as presented. Vote 4-0-0.

- f. Award Maple Street Engineering

Discussion and action tabled to January 11, 2018 meeting.

- g. Tax Appeals (3x) with Michael Bilodeau (Greene's MH Park).

On motion by Dr. Ward, seconded by Mr. Evans, the Board accepted the three tax appeals with Michael Bilodeau (Greene's MH Park). Vote: 4-0-0.

Selectboard Meeting of December 14, 2017
Town Hall Conference Room B, 7 Summer Street

h. Errors and Omissions Grand List

On motion by Mr. Satcowitz, seconded by Dr. Ward, the Board approved the errors and omissions of the grand list as presented by the Board of Listers. Vote 4-0-0.

i. Police Department Policies: Narcan, Personally owned Fire Arms; Off-Duty Action

The board reviewed the proposed policies for the Randolph Police Department. Dr. Ward asked for clarification on when Narcan could be administered.

On motion by Dr. Ward, seconded by Mr. Satcowitz, the Board adopted the Narcan Policy as presented. Vote 4-0-0.

Discussion and action on Personally Owned Fire Arms and Off Duty Action policies tabled to January 11, 2018 meeting.

j. Grants

- AOT Bike/Ped Grant Agreement for Elm Street sidewalks

On motion by Mr. Satcowitz, seconded by Dr. Ward, the Board approved the AOT Bike/Ped Grant Agreement: Randolph ST BP17(25) CA0529 in the amount of \$60,000 and appointed Adolfo Bailon as authorized signatory. Vote: 4-0-0.

- MP-2018-Randolph-00011 Agreement to rewrite Town Plan

On motion by Mrs. Brassard, seconded by Dr. Ward, the Board approved the Municipal Planning Grant Agreement: MP-2018-Randolph-00011 to rewrite the Town Plan and appointed Adolfo Bailon as authorized signatory. Vote: 4-0-0.

- Clara Martin 28 South Main Street VCDP Grant Conditions with grant agreement subgrant agreement or request for extension

On motion by Mr. Evans, seconded by Mrs. Brassard, the Board approved submitting an extension request to VCDP for IG-2018-Randolph-00015 (Clara Martin) and approved adopting PM-4 Designate Public Agent: Downstreet Housing & Community Development and MP-1 Municipal Policies and Codes: Equal Employment Opportunity, Fair Housing, Use of Excessive Force, Use of VCDP Funds for Federal Lobbying, Drug-Free Workplace Act of 1998, and Subrecipient Oversight Monitoring . Vote 4-0-0.

- GHSP OP/DUI and Education Grant Agreements

On motion by Mrs. Brassard, seconded by Mr. Satcowitz, the Board approved GHSP OP/DUI/Equipment Grant Agreement: GR1177 in the amount of \$10,000 and appointed Adolfo Bailon as authorized signatory. Vote: 4-0-0.

Selectboard Meeting of December 14, 2017
Town Hall Conference Room B, 7 Summer Street

- Climate Economy Initiative Model Communities Program

Mr. Dir, Mr. Hooper and Mr. Cadow presented the Climate Economy Initiative Model Communities Program.

On motion by Mrs. Brassard, seconded by Dr. Ward, the Board voted to approve submitting an application through the Climate Economy Initiative Model Communities Program contingent upon further editing. Vote 4-0-0.

- National Life Group Foundation Main Street Grant

Mr. Bailon requested permission to submit a grant application through the National Life Group Foundation.

On motion Dr. Ward, seconded by Mr. Satcowitz, the Board authorized a grant application to be submitted through National Life Group Foundation Main Street Grant and appointed Adolfo Bailon as authorize signatory. Vote 4-0-0.

- VCDP Accessibility Modification Grant

On motion by Mrs. Brassard, seconded by Dr. Ward, the Board approved the town submitting a grant application through VCDP Accessibility Modification to bring the East Randolph Community Hall up to ADA compliance and appointed Adolfo Bailon as authorized signatory. Vote 4-0-0.

- k. Appoint representative to Stagecoach

On motion by Mrs. Brassard, seconded by Mr. Evans, the Board appointed Ruth Tucker as Randolph's Representative to Stagecoach Transportation Committee. Vote: 4-0-0.

- l. Letter of Support to VT Land Trust for ESNID, LLC & Miles Hooper Conservation Easement

Mr. Haselton of Vermont Land Trust presented that VLT is working with ESNID, LLC and Miles Hooper to place a conservation easement on 150.42 acres of farmland in Randolph. Discussion ensued regarding the project plans, conservation easement and letter of support from the Selectboard. The consensus of the Board is to draft a letter of support for the project with concerns of the negative effects of the grand list value declining.

- m. TRORC Contract for Services on the Municipal Planning Grant

On motion by Dr. Ward, seconded by Mr. Satcowitz, the Board awarded Two Rivers Ottauquechee Regional Planning Commission a service contract to assist in writing the Town Plan and appointed Adolfo Bailon as authorized signatory. Vote: 4-0-0.

Selectboard Meeting of December 14, 2017
Town Hall Conference Room B, 7 Summer Street

6. Old Business

a. Orange County Sheriff Fire Dispatching Services

On motion by Dr. Ward, seconded by Mr. Satcowitz, the Board authorized Adolfo Bailon to facilitate the contract with Orange County Sheriff for 24/7 Dispatching Services for the Randolph Fire Departments. Vote: 4-0-0.

7. Other Business

No other business

8. Manager's Report

Mr. Bailon provided his manager's report verbally with highlights: Overview of Water Well Plan; Printing Town Report reduced by \$2,000; RACDC's Downtown Designation Reporting; and staff training.

9. Executive session pursuant to 1 VSA 313(a) (1)(B) Labor Relations

At 9:30 p.m. on motion by Dr. Ward, seconded by Mr. Evans, the Board entered into executive session pursuant to 1 VSA 313(a)(1)(B) Labor Relations and invited Adolfo Bailon to participate. Vote 4-0-0.

At 10:05 p.m. on motion by Dr. Ward, seconded by Mr. Satcowitz, the Board returned to open session. Vote 4-0-0.

No action taken.

10. Adjournment

At 10:06 p.m. on motion by Mr. Evans, seconded by Mr. Satcowitz, the Board adjourned until its next scheduled meeting of January 11, 2018 at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street. Vote: 4-0-0.

Respectfully submitted,

Ross Evans
Selectboard Clerk

RE:csds