

Budget Committee Minutes for March 22nd, 2012

Attending: Michael Penrod, Steve Webster, Michael DeCubellis, Sam Lincoln

Meeting called to order at 3:00pm

Item 1: Discussion proceeded about who would Chair the committee as the two ranking members are only in town seasonally. It was decided and voted upon favorably that Michael Penrod (MP) would serve as Chairman, Horace Puglisi as Vice Chairman and Sam Lincoln as Clerk. Horace will serve as Chair in Michael's seasonal absence.

Item 2: It was discussed and agreed that all questions about the monthly budget report are funneled through MP to avoid any overlapping requests from committee members. It was also discussed and agreed that from this point forward monthly budget reports from Michael DeCubellis (MD) will include explanations for any line items that are **both 10% and \$1,000** over budget.

Item 3: Questions by committee members to MD about the February report.

Item 4: Steve Webster will report to the selectboard monthly and a Budget Committee representative will report to the selectboard quarterly. A committee member will report at the first selectboard meeting of May, August, November and February.

Item 5: MD mentioned that delinquent water and sewer bills are currently not charged any interest and this would be an additional revenue source for the town. Steve Webster will discuss this with the selectboard. It was also discussed that in the 2014 budget the appropriate amount of audit expense will be allocated to each department including: police, water, sewer, cemetery, library and highway.

Next meeting will be 4/19/12 at 9:00am at the Town Hall and the committee will discuss its role in addition to impending agenda items.

Meeting adjourned at 4:07pm

Submitted by Sam Lincoln, Clerk